



# ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

Tel: 01296 631269 Email: [clerk@astonclinton.org](mailto:clerk@astonclinton.org)

You are hereby summoned to attend a meeting of the  
**Parish Council on Wednesday 21<sup>st</sup> June 2023 at 6.30pm** in the  
Council Office, Aston Clinton Park, London Road, HP22 5HL

*S Payne* Clerk/RFO 14/06/2023

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

## AGENDA

### 23.21 Public Participation (limited to 15 minutes)

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. Points raised but not on the agenda will not be addressed at this meeting, nor start a debate on the question. The Chairman may direct that a written or oral response is given, or that the item is added to a future agenda as appropriate.

### 23.22 To Receive Apologies for Non-Attendance

### 23.23 To Receive Declarations of Interests or Requests for Dispensation

To Receive Declarations of Interest or Dispensations Relating to this Meeting. In accordance with Sections 30-33 of the Localism Act 2011 and ACPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

### 23.24 To Receive & Approve the Minutes of the Council Meeting held on 17<sup>th</sup> May 2023

### 23.25 Council

- i. To receive reports from external bodies
- ii. To review outstanding actions

### 23.26 Finance & Staffing

- i. To receive the draft minutes of the Finance & Staffing Committee meeting held on 1<sup>st</sup> June 2023 and consider their recommendation:
  - a) To approve the 2023/24 Reserves Allocation
  - b) To approve the Administrative Assistant job description
  - c) To approve the LC1 (SCP12) PayScale for the Administrative Assistant backdated to 1<sup>st</sup> April 2022
- ii. To consider a grant application from Dementia Carers Respite
- iii. To approve payments

### 23.27 Facilities

- i. To receive the draft minutes of the Facilities Committee meeting held on 31<sup>st</sup> May 2023 and consider their recommendations.
- ii. To note that Hayward Smith Architects are submitting an application for the RKP to be considered for the Buckinghamshire Design Awards 2022/23
- iii. To consider quotes for the clearance of the path behind 9-28 Beechwood Way

### 23.28 Highways & Streetlights

- i. To receive an update on the Traffic Calming Scheme
- ii. To consider quotes for a MVAS solar panel

### 23.29 Planning Committee

- i. To receive a report from the Chair of the Planning Committee