

**Minutes of the Meeting of Aston Clinton Parish Council - held on Wednesday
1st August 2018 at 7.30pm
at Aston Clinton Parish Meeting Room**

Present:

Councillors: -

L Tubb - Chairman

C Read

R Stewart

P Wyatt

J Eggesfield

L Ronson

S Howard

A Duffield

Cllr C Paternoster (AVDC)

Cllr B Chapple (AVDC/BCC)

Clerks: G Merry (Recording), E Barry

5 Members of the public

18.078 Apologies:

Apologies were received and accepted from Cllrs Judge and Mason. Mr Andrew Duffield was co-opted onto the council

MOTION: to agree to co-opt Mr Andrew Duffield onto the parish council PROPOSED by Cllr Ronson, SECONDED by Cllr Stewart and AGREED

MOTION: to agree to co-opt Cllr Ronson onto the Community Centre Committee, PROPOSED by Cllr Stewart and SECONDED by Cllr Howard and AGREED.

18.079 Declarations of Interest:

There were no declarations

18.080 To Approve the Minutes of the Parish Council Meeting held on 4th July 2018 and the Extraordinary meeting held on 25th July 2018.

4/7/18 PROPOSED by Cllr Stewart SECONDED by Cllr Eggesfield and AGREED

25/7/18 PROPOSED by Cllr Ronson SECONDED by Cllr Stewart and AGREED

18.081 Public Participation.

- It was enquired whether the application to develop 140-142 London Road and the 'China Water' site, had now been approved. The clerk (EB) responded that 140-142 had been approved in outline but China Water was not yet approved.
- It was enquired whether Transport for Bucks had finished surfacing Beaconsfield and Rosebery Roads. Cllr Ronson responded that the final layer of surfacing was still to be done.
- It was enquired whether there were any plans for traffic calming in the village. Cllr Tubb responded that the parish council has devised a comprehensive traffic calming scheme. However, the PC cannot fund this as it must be funded by Bucks CC, with whom the PC is currently in discussion on the matter. It was suggested the speeding on Tring Hill needed to be addressed and Cllr Tubb responded that the PC is very aware of this, which is why it has devised a traffic calming scheme. The clerk (EB) suggested looking at the Neighbourhood Plan website ([www. Astonclintonneighbourhoodplan.com](http://astonclintonneighbourhoodplan.com)) where the full scheme is published: http://astonclintonneighbourhoodplan.org/uploads/3/5/5/5/35554880/f16036_aston_clinton_traffic_mitigation_opportunities_2.pdf
Cllr Read advised looking at the plans as they are very thorough and the whole package is being considered.

- It was enquired whether the variable speed camera on Tring Hill could be converted to an enforcement camera. The Clerk (GM) suggested speaking to the county council and pointed out that Councillor Bill Chapple was in attendance.
- Cllr Paternoster congratulated the PC on a successful Neighbourhood Plan referendum vote and offered to follow-up on whether the Plan had now been signed-off by AVDC. She also advised that the new NPPF (National Planning Policy Framework) had come into force with immediate effect. Cllr Read asked Cllr Paternoster to help ensure that AVDC Planning Officers fully understood that the NHP overrides the NPPF when deciding on planning applications.
- It was reported that noise from Dayla is becoming a nuisance and asked the PC to contact the owners. Cllr Tubb offered to speak to them.
- It was also reported that the hedge, on Aylesbury Road, was encroaching onto the pavement. Cllr Tubb stated the PC would contact the homeowners concerned.

18.082 Council

- Vacancy:** Cllr Tubb reported there is still a vacancy for a councillor and asked everyone to give the matter some thought.
- Cllr Emails and Privacy Statement:** Cllr Tubb asked councillors to now set up separate email addresses for council business on Gmail, and the clerk had provided the council's footer/disclaimer to be copied and pasted. Cllrs Tubb and Mason offered to advise councillors on how to do this.
- Community Speedwatch:** Cllr Wyatt reported that the Local Area Forum has now obtained 2 Sentinel devices which can be booked out for a week. Volunteers can set these up at the roadside to record vehicle speeds, which are recorded on a memory card. The data can be given to the police, who would decide whether or not to write to the driver advising them of their speed. The police cannot prosecute but can issue a letter. The cameras always need to be attended, although they do not have to be held. Users must attend training to be permitted and insured to use them. It was agreed Cllrs would discuss this at the next meeting.
- Reports from External Bodies:** Cllr Tubb reported from the Anthony Hall of which she is a trustee: The parcel of land at the back of the Hall is being developed by Laxton Properties for the pre-school. The Hall's finances are healthy and there are no issues.

18.083 Clerk's Report

New councillor Andrew Duffield was welcomed to this busy and pro-active council. It is hoped he will agree to join one or 2 committees, as those are where much of the work takes place. The Parish Council has had an extremely successful month with the NHP being voted through overwhelmingly by the village at the referendum. AVDC will now have to use the Plan as their framework when deciding on planning applications for Aston Clinton. Thanks were expressed to the steering committee, some of whom are not parish councillors, for 3 years hard work to develop the Plan. Also, to the campaign groups for leafletting and posting via social media etc and to the residents of the village for engaging with the process and for backing this long-in-the-making Plan.

Additionally, a short but well publicised and well supported public consultation was held re. the Plans for the new community centre. Those who responded not only supported the plans but appreciated that the existing building would not last much longer, and that the funding being applied for was an opportunity to get back some suitable funding for the community. With approx. 350 responses – all positive – the application for £750,000 had been submitted on time, to the new Homes Bonus panel. The clerk (EB) has now started project planning for the new community centre.

Play in the Park was extremely well attended with approx. 300-500 people in the park enjoying the activities. Gratitude was expressed to the childminder's group who ran craft activities in the Churchill

Hall, all voluntarily. ASL with the big inflatables will be back to the park for Astonbury, as well as all the bands

18.084: Finance and Staff Committee: Cllr Tubb reported from the Finance and Staff Committee:

- i **Month-End Accounts:** The Clerk presented the accounts for July. These showed a total income for the year to-date as £114,151 (52.3% of budget). Total expenditure was £27,004 (12.4% of budget). There were no queries.
- ii **Staffing Sub-Committee Update.** Cllr Tubb updated from a recent staffing sub-committee that the park caretaker wished to retire in the near future and the sub-committee had started discussing recruitment of a replacement. The unlocking/locking of the park barrier would be the main issue with recruiting somebody.
- iii **Payments to be agreed:** the clerk circulated the list of payments to be agreed (below). She also asked to add 2 late invoices: £450 to Sandy's Plumbing for attending a water leak at short notice and £96 to PowerRod Home Counties for attending blocked drains. There were no queries.

<u>Outstanding Invoices to July 31st 2018</u>					
Date	Company	For	Amount £	Vat £	Total £
01/07/2018	Aylesbury Lock and key	Installing new lock- café Door	£ 234.60	£ -	£ 234.60
02/07/2018	Centurion services	Driveway	£ 57,525.76	£ 11,505.15	£ 69,030.91
02/07/2018	Aston Clinton School	Friday Flyer adverts	£ 18.00	£ -	£ 18.00
04/07/2018	The Gatemakers	New 'gate post' for Weston Road	£ 80.00	£ 16.00	£ 96.00
11/07/2018	Your Café in the Park	Cleaning 30/4 - 1/7	£ 225.00	£ -	£ 225.00
11/07/2018	Your Café in the Park	Toilet supplies	£ 17.71	£ -	£ 17.71
14/07/2018	Npower	K997226L - June	£ 27.60	£ 5.52	£ 33.12
14/07/2018	Npower	K997226L - May	£ 28.51	£ 5.70	£ 34.21
14/07/2018	Npower	K997226M - June	£ 624.07	£ 124.81	£ 748.88
14/07/2018	Npower	K997226M - May	£ 644.86	£ 128.97	£ 773.83
15/07/2018	Heywood Smart Architects	Designs Inc. 3D	£ 3,750.00	£ 750.00	£ 4,500.00
16/07/2018	Centurion services	Traffic Management	£ 834.00	£ 166.80	£ 1,000.80
21/07/2018	Almars Ltd	Copies & enlargements - Comm centre plans	£ 143.00	£ 28.60	£ 171.60
24/07/2018	Martin Holman Pest Control	Wasp nests	£ 45.00	£ -	£ 45.00
26/07/2018	Advanced Sports Ltd	Play provision - Play in the Park	£ 440.00	£ -	£ 440.00
30/07/2018	G McEnery	July cleaning	£ 40.00	£ -	£ 40.00
30/07/2018	E McGoldrick	July bins and toilets	£ 432.00	£ -	£ 432.00
30/07/2018	Hatter's Amusements	Chair plane ride	£ 100.00	£ -	£ 100.00
31/07/2018	Frank Cooper's	July site maintenance	£ 952.08	£ 190.42	£ 1,142.50
Other for Approval					
11/07/2018	CACI (invoice awaited)	Acorn population data	£ 450.00	£ -	£ 450.00
15/07/2018	TansTech - DD	subs ad support - July	£ 24.00	£ 4.80	£ 28.80
20/07/2018	AVDC - DD	Quarterly wheelie bins - 1st quarter	£ 639.00	£ -	£ 639.00
26/07/2018	Just Host - DD	Website domain name reg.	£ 12.11	£ -	£ 12.11

MOTION: to agree to make all payments, PROPOSED by Cllr Ronson SECONDED by Cllr Eggesfield and AGREED.

18.085 Planning Committee: Cllr Read reported from the last planning meeting as follows (full details may be found in Planning Committee minutes on the website): -

Small-Scale Applications: -

- 18/02074/APP Home Farm London Road - **No objection**
- 18/02100/APP 64 Green End Street - **No Objection**
- 18/01608/APP 31 Weston Road - AMENDED PLAN - **No Objection**
-

Large Scale: -

- 18/02230/PIP 132 London Road - Permission in Principle - Redevelopment of the site to provide up to 9 dwellings - Application is for 'permission in principle' only. If it were to be granted, it would then be subject to technical details. - **Objected** on the grounds that it would be in contravention to the Aston Clinton Neighbourhood Plan which supports growth for developments of 5 or less dwellings and resists loss of community facilities. Also, the loss of local employment and local social meeting place.
- 17/03538/ADP Land South Of Aylesbury Road Approval of reserved matters pursuant to outline permission 15/03786/AOP relating to appearance, landscaping, layout and scale for a residential development comprising up to 93 residential units, with associated access, landscaping and parking - **No objection subject to conditions as documented in the planning portal**
- 18/01316/ADP Land Rear Of Aylesbury Road - AMEDED PLANS: Approval of reserved matters pursuant to outline permission 16/00780/AOP regarding appearance, landscaping, layout and scale for 50 dwellings with associated garages, parking, landscaping and highway infrastructure - The Parish Council had already been consulted on this. **No further action required.**
- 16/A2968/NON Land North Of Brook Farm Brook Street Non Material Amendment sought on planning permission 16/02968/ADP relating to Amendments to house types on plots 24 - 30 and 33 - 38 to include new house type range - **Planning & Projects Clerk to seek clarification on the specific changes from AVDC.**
- 18/01344/APP Kee Process Ltd College Road Business Park College Road North Erection of manufacturing building - **No objection**

ii) **NHP:** The referendum held on the 19th July showed a resounding support for the Neighbourhood Plan with a 44% turn out (the national average being around 33%) and 96.7% of the village voting Yes to AVDC adopting the Aston Clinton Neighbourhood Plan – meaning the local planning authority (AVDC) will use the document when deciding on planning applications in Aston Clinton. The official speak is that Section 3 of the Neighbourhood Planning Act (2017) which amends section 38 of the Planning and Compulsory Purchase Act (2004) means that the Aston Clinton Neighbourhood Plan has now become part of the Development Plan for the Neighbourhood Area of Aston Clinton Parish as a result of its approval through referendum.

Prior to the referendum, the Plan had already begun to hold significant weight in planning decisions as evidenced by the withdrawal of the appeal for the application to build of 85/55 dwellings on land off College Road South. The main reason given for the withdrawal was the fact that the site fell outside of the settlement boundary as defined in the neighbourhood plan. We have seen unprecedented growth in the village while we have been without a local plan and Neighbourhood Plan and now hope to see a dramatic shift in the way planning applications are decided in our Parish.

Where before, we as a local community had very little influence on how the village was shaped and developed, we have now presented, through the neighbourhood plan, clearly marked boundaries to work within.

18.086 Facilities Committee: The Facilities Committee had not met in July. However, the clerk asked for the following matters to be resolved:

- i. **Skate Ramp Repair Cost:** A fault in the new skate ramp had been highlighted during the play inspection report and a quote had been received for its repair at £480.

MOTION: to agree to the skate ramp repairs at £480 plus VAT PROPOSED by Cllr Eggesfield SECONDED by Cllr Read and AGREED.

- ii. **Arboriculturist:** It had previously been agreed to obtain quotes for an arboricultural assessment of the trees in park. The first quote had been vetoed, as the terms and conditions did not allow for the contractor to take responsibility for consequences. A second quote had been circulated and all were happy with both the quote and the terms and conditions.

MOTION: to approve the arboriculturalist's quote at £1250 plus VAT PROPOSED by Cllr Howard SECONDED by Cllr Ronson and AGREED.

- iii. **Astonbury:** The clerk had circulated the revised budget (appended) and Cllr Tubb indicated why some costs had risen and the planned revenue was now less than previously presented. She felt confident there would be increased income for the concessions and also further sponsorship. It was asked why the costs of the bands had increased from the budget agreed in February. Cllr Tubb stated that one of the costs had only been an estimate at the February meeting and in the case of 2 others, they had been asked to play for longer. Cllr Tubb reported the issue of the first aiders not committing had now been resolved following the clerk issuing a purchase order.

MOTION: to agree the proposed programme and costs for Astonbury PROPOSED by Cllr Eggesfield SECONDED by Cllr Howard and AGREED.

The clerk explained that as last year, it was hoped to pay the bands and the first-aiders in cash on the night, in the line with the industry norm, providing invoices were presented beforehand. She advised that the council need to agree to this course of action.

MOTION: to agree that cash payments can be made to suppliers on the day, on receipt of prior invoice PROPOSED by Cllr Ronson SECONDED by Cllr Howard and AGREED.

18.087 Community Centre Committee

Cllr Tubb reported that the recent public consultation had been successful and the NHB application had been submitted. The outcome in principle should be known in September, with official notification in October. The committee was planning to meet within the next month to discuss the submission of a planning application. Cllr Tubb and the 2 clerks had also met with a VAT advisor on 1/8/18 to ascertain whether the council potentially being unable to claim back VAT on the build costs, could be avoided. His report was awaited.

Cllr Tubb allowed for further public participation:

- A street light on Aylesbury road by the 30mph sign was reported to be off.
- An established yew tree could possibly block the proposed dormer windows in the new development off Aylesbury Road. It was enquired whether a TPO could be applied for and Cllr Read agreed to follow this up.
- Cllr Ronson wished to have it recorded that street lights removed on the main roads into and out of the village, were removed by Bucks County Council and not the Parish Council
- It was advised that users of Community Speedwatch Sentinels devices would be covered under the TVP insurance, provided they had undertaken the training.

18.077 Date of next meeting: Wednesday 5th September at 7.30pm

Signed Date

Astonbury Budget

Astonbury 2018 - Revised Budget						
EXPENDITURE:						
<u>Bands:</u>		Agreed 7/2/18		Revised 7/18		2017
Bustin Loose	£ 700.00			£ 700.00		
The Dung Beetles	£ 600.00			£ 750.00		
Thrifty Malone	£ 600.00			£ 700.00		
INCC	£ 250.00			£ 250.00		
Scobey Snax	£ 200.00			£ 250.00		
Riders/Tab	£ 300.00			£ 150.00		
Total	£ 2,650.00	£ 2,650.00		£ 2,800.00	£ 2,800.00	<i>£ 1,966.00</i>
<u>Equipment/Infrastructure:</u>						
Staging and Sound	£ 6,400.00			£ 6,400.00		
Portaloos	£ 500.00			£ 500.00		
First Aid	£ 245.00			£ 495.00		
Bins				£ 252.00		
Fencing	£ 115.00			£ 100.00		
Banners	£ 110.00			£ 110.00		
Total	£ 7,370.00	£ 7,960.00		£ 7,857.00	£ 7,857.00	<i>£ 7,140.00</i>
<u>Afternoon Activities</u>						
Play and Sports Provider	£ 950.00			£ 1,250.00		
Rides/attractions	£ 450.00			£ 450.00		
Total	£ 1,400.00	£ 1,400.00		£ 1,700.00	£ 1,700.00	<i>£ 939.00</i>
<u>Casual Staff</u>						
		£ 150.00		£ 202.00	£ 202.00	<i>£ 169.00</i>

<u>Security</u>					£ 540.00	
TOTAL		£ 12,160.00			£ 13,099.00	<u>£ 10,214.00</u>
<u>INCOME:</u>						
Parish Council - as agreed	£ 7,000.00			£ 7,000.00		£ 6,414.00
Sponsors:	£ 5,000.00			£ 4,000.00		£ 3,500.00
% from food concessions	£ 500.00			£ 1,000.00		£ 300.00
TOTAL	£ 12,500.00	£ 12,500.00		<u>£ 12,000.00</u>	£ 12,000.00	<u>£ 10,214.00</u>