

Minutes of the Facilities Committee of Aston Clinton Parish Council, held on  
17th January 2018 at 7.00pm  
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

C Read – Chairman

L Ronson

S Howard

L Tubb

P Wyatt

Clerks: G Merry (recording) and E Barry

1 member of the public

**18.001 Apologies:**

Apologies were received and accepted from Cllr Mason

**18.002 Declarations of Interest:**

There were no declarations

**18.003 To Approve the Minutes of the Facilities Committee held 22<sup>nd</sup> November 2017.**

The minutes were proposed by Cllr Ronson, seconded by Cllr Howard, agreed and signed.

**18.004 Public Participation**

A member of the public presented a proposal to install public-use noticeboards throughout the village. Cllr Read stated this would be considered further down the agenda.

**18.005 Larger Project Updates:** the assistant clerk had recently taken over responsibility for some projects and she reported the car park surfacing work is on schedule. The contractor had requested access via Park View for the tarmac lorries which would encompass around 4 days of deliveries with approx. 8 deliveries a day, from 22/1/18. This was agreed that Cllr Tubb agreed to notify the residents. The clerk asked councillors to check the newly finished skate ramp, although a ROSPA inspection would be arranged.

- i **Beach Bridge:** Cllr Read reported that the chosen contractor had still not started but had stated this job would be next on his list. It was agreed to wait for him and Cllr Read would contact him, stressing that the work must be completed by end of February but must not take place during half-term
- ii **Bus Shelter:** The clerk circulated information on the proposed bus shelter (NBB's 'Bradstock') and it was agreed that the 2-berth size was large enough. The clerk agreed to obtain a quote for the concrete base and what options may be available for a noticeboard inside the shelter.

**MOTION:** To agree a model for the bus shelter as above, PROPOSED by Cllr Read SECONDED by Cllr Howard and AGREED.

**18.006 Repair Work/Ongoing Work**

- i **Toilet Door:** It was agreed that the recently fitted toilet door should have been an external door but was not. As such it had not stood up to the elements and needed to be replaced. It was agreed the clerk would contact the original contractor and ask him to attend ASAP to replace the door.
- ii **Café Door Quotes:** The assistant clerk presented 3 quotes and talked through the options. She agreed to clarify with the favoured supplier, whether the door was an emergency door and also whether there was a mechanism to hold it in the open position. Subject to these 2 matters, it was agreed to engage contractor no. 1

**MOTION:** To agree a supplier for the Café doors, as above PROPOSED by Cllr Read SECONDED by Cllr Tubb and AGREED

**18.007 Grounds Maintenance:**

- i **Grounds Maintenance ITT:** The clerk asked for volunteers and dates for a working party to assess the tenders. It was agreed that Cllrs Tubb, Ronson, Read and Wyatt would meet on 5/2/18 at 9am.
- ii **Arboricultural Assessment:** The arboriculturist had advised assessing the entire woods. However, it was agreed to remain with just the paths and the immediate area around the paths, as the cost of the whole woods would be prohibitively expensive.
- iii **Electric Gates to the Park:** In the light of the caretaker announcing he would retire in one year, and the unlikelihood of finding someone to close-up every evening, Cllr Tubb suggested investigating electronic gates for the entrance to the Park. Various options were discussed, and the clerk agreed to look into this. It was agreed that the amount of S106 set aside for the driveway project may not be enough for the entire project and it would be sensible to include the new gates in with these plans.
- iv **Noticeboard Request:** The request from the member of the public was discussed. There were reservations that closed noticeboards would require opening by clerks who did not have the time, but open ones would soon look messy with flyers from different commercial organisations, for-sale notices etc. The M.o.P. offered to to monitor the boards on a voluntary basis and try to recruit other volunteers within the village. Cllr Tubb advised that installation on private property such as the doctor's or dentist's surgeries, would require permission. It was agreed that the M.o.P. would ascertain whether permission was likely to be given at the suggested locations (doctor's, dentist, post office, Shell garage and Anthony Hall). The clerk would investigate the viability of installing noticeboards inside the wooden bus shelters.
- v **Lamppost checking:** It had been suggested that when the electrical contractor replaces street light bulbs, these should be checked prior to any invoices being agreed. Cllr Judge had offered to fulfil this role and this way forward was agreed.
- vi **Dog walkers:** There were an increasing number of professional dog walkers using the Park, often with large numbers of dogs adding to the amount of uncleared dog mess. It was agreed that whilst waiting for a possible change in the by-laws, Council could impose its own restriction, banning professional dog walkers from the Park. This will be recommended up to full council

**18.008 Sports and Recreation**

- i. **S106 Allocation – 17/04459/APP – 11 London Road - £35,000:** The clerk read from an email from AVDC's S106 officer, stating that Park View as a private road, may be eligible for S106, if the requirements for access could be proved. However, it was agreed that access via the main entrance was the priority. Since the S106 already allocated to that may not be enough, and with the addition of new electric gates, this would be recommended as additional improvements to the driveway. The clerk suggested putting forward several items, in priority order, in case this was turned down by AVDC.

**MOTION:** to agree that additional improvements to the driveway would be recommended from the S106 from 17/04459/APP, PROPOSED by Cllr Ronson SECONDED by Cllr Wyatt and AGREED.

**18.009 Date of next meeting:** Tuesday 27<sup>th</sup> February 2018 at 7pm

..... Chairman Date: .....