

**ASTON CLINTON PARISH COUNCIL**  
**ASTON CLINTON PARISH MEETING ROOM, LONDON ROAD, ASTON CLINTON.**  
☎ **01296 631269**                      📧 **parishcouncil@astonclinton.org**

You are hereby summoned to attend a Meeting of the **Finance and Staffing Committee** on  
**Wednesday 9th December 2020 at 6.30pm** in the **Parish Council Virtual Meeting Room.**

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. THOSE WISHING TO ATTEND MUST  
CONTACT THE CLERK BEFORE 1PM ON THE DAY OF THE MEETING FOR LOG ON DETAILS.**

## **AGENDA**

**20.108 Apologies**

**20.109 Declarations of Interest**

**20.110 Resignation of F&S Chair and appointment of new Chair**

**MOTION:** to agree Chair and Vice Chair of the Committee

**20.111 Minutes** - To approve the minutes of the last meeting

**20.112 Public Participation**

**20.113 Financial Situation Reports**

- i. Reconciliations
  
- ii. Month-end reports and budget status
  
- iii. Community Centre
  - Reports and budget status
  - Public Works Loan & S106 update
  - review of invoices
  - Payment terms

**MOTION:** To agree payment terms for community centre invoices

- iv. Payments to be agreed

**MOTION:** to approve payment of invoices

**20.114 Your café in the park rent**

**MOTION:** To agree Café in the park base rent for January

**20.115 External Audit**

**20.116 Draft budget – 2021/2022**

**20.117 Date of next meeting**

Elaine Barry, Parish Clerk, 04/12/20