



ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

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You are hereby summoned to attend a Meeting of the

Finance and Staffing Committee of the Parish Council

on **Monday 20th May 2024 at 2.00pm** in the

Parish Council Office, Aston Clinton Park, London Road, Aston Clinton HP22 5HL

Mrs S Payne Clerk/RFO 15/05/2024

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

FS24.01 Public Participation (limited to 15 minutes)

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. Points raised but not on the agenda will not be addressed at this meeting, nor start a debate on the question. The Chair may direct that a written or oral response is given, or that the item is added to a future agenda as appropriate.

FS24.02 To Receive Apologies for Non-Attendance

FS24.03 To Elect a Vice-Chair

FS24.04 To Receive Declarations of Interest or Requests for Dispensation

In accordance with Sections 30-33 of the Localism Act 2011 and ACPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

FS24.05 To Approve the Minutes of the Committee Meeting held on 8th April 2024

FS24.06 To Consider the 2024/2025 Reserves Allocation

FS24.07 To Review the Financial Regulations Following the Recent NALC Update

FS24.08 To Note that a S106 Project Authorisation Form had been Submitted for the Installation of Gym Workstations

FS24.09 Resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

FS24.10 To Note the Staff Appraisals Documentation

FS24.11 To Consider for Approval the Updated Clerk/RFO Job Description

FS24.12 To Consider Reviewing the Clerk's Pay Scales