



# ASTON CLINTON PARISH COUNCIL

Minutes of the **Facilities Committee** meeting  
held at 6.30pm on **27<sup>th</sup> April 2022** at the  
Parish Council Office, Aston Clinton Park, HP22 5HL

**PRESENT:** Cllr D McCall (Chair), Cllr A Goode, Cllr A Judge, Cllr C Judge, Cllr M Mason, Cllr C Read, Cllr L Ronson & Cllr P Wyatt

**IN ATTENDANCE:** Mrs S Payne (Clerk/RFO) & Mr J Stephens (Assistant Clerk)

**F21.84 Questions and Comments from the Public** - None.

**F21.85 To Receive Apologies for Non-Attendance** - None.

**F21.86 To Receive Declarations of Interests or Requests for Dispensations** - None declared.

**F21.87 To Approve the Minutes of the Meeting held on 3<sup>rd</sup> March 2022**

The minutes of the meeting held on 3<sup>rd</sup> March 2022 were approved as a true and accurate record and were signed by the Chair.

**F21.88 To Agree that Cllr A Judge will be the Councillor Lead on Streetlight Issues**

**It was resolved that Cllr A Judge would be the Lead Councillor on Streetlight Issues.**

**ACTION:** Cllr A Judge

**F21.89 To Agree a Process for Offering Residents Hedgehogs R Us Highway Surrounds**

Council had purchased 50 Hedgehog R Us highway surrounds and discussed whether they should be sold at cost to residents or offered free of charge.

**It was resolved that the highway surrounds be offered to residents free of charge. If donations towards the cost were offered, residents would be advised to make a donation to Tiggywinkles wildlife hospital.**

**ACTION:** Clerk

**F21.90 To Consider a Request for a Memorial Bench in the Park**

The committee approved the request for a memorial bench in the park for a resident. Two sites were identified: one on the green in front of the Red Kite Pavilion and the other by the stream at the south of the park near the start of the trim trail.

The resident would be informed of the two locations and advised that the bench design, memorial inscription and installation details would need to be agreed in advance by the committee.

**ACTION:** Clerk

**F21.91 Grounds Maintenance**

- i. **Update on remedial work to the football pitches:** The remedial work had been carried out and the Park Keeper was regularly watering the turfed and seeded areas. It was unlikely that the pitches would be ready for use until next season.

The meadow pitch had not been repositioned to allow BG Fitness to reclaim the area which had been allocated to them. The Clerk had been informed by the Colts that this would happen when they had removed the metal goal sockets which had been sunk into the ground. The Clerk would contact the Colts for an update.

**ACTION:** Clerk

- ii. **Tree safety work:** It was noted that all the remedial work identified in the recent tree safety report had been carried out.

- iii. **Path to the defibrillator.** It was agreed that the Community Payback team be asked to finish the path with type 1 topped with slabs.

**ACTION:** Clerk/Cllr Read

- iv. Devolved services contract: It was noted that £5,686.59 had been received from Buckinghamshire Council for devolved services. The first cut to the grass verges was delayed until the flowering bulbs planted in 2020 had fully flowered.

A tender document for 2022/23 would be drafted.

**ACTION: Clerk**

#### **F21.92 Sports & Recreation**

- i. Clean remaining playpark equipment: It was agreed that quotes be sought to clean and paint the remaining playpark equipment post the new installation. **ACTION: Cllr C Judge/Clerk**
- ii. New playpark opening: It was agreed that the local press and schoolchildren from Aston Clinton School be invited to the opening of the new playpark. **ACTION: Cllr C Judge**
- iii. Removal of existing trim trail: Cllr C Judge reported that the existing wooden trim trail was at the end of its life and would need replacing. The committee discussed the possibility of replacing the trim trail with gym equipment. As gym equipment would need to be placed together it was agreed that a trim trail best suited the park environment. Quotes would be sought for both wooden and metal trim trails. **ACTION: Cllr C Judge**
- iv. Dylan memorial skatepark update: The building contractor who had agreed to carry out the work has had to withdraw and a new builder was being sought. Discussions with the family regarding the memorial plaque were ongoing.
- v. Allotment update: The outcome of the recent allotment inspection was noted. All allotment holders who were in breach of their tenancy agreement had been contacted and a follow up inspection would take place at the end of May.

#### **F21.93 Events & Park Permits**

- i. The Queen's Platinum Jubilee Party: The committee noted the current income and expenditure report for the event. Arrangements had been made for a flyby of a Hurricane fighter plane. The possibility of the band using the RKP balcony was being considered. Donations from local businesses were being sought for the raffle.
- A member of the Aston Martin Owner's Club may attend and space would be made available to exhibit the classic car and refreshments for the owner would be provided.
- It was agreed that Kirby's Herd be the nominated charity for the event and donation pots would be placed on the stalls.
- ii. Park Permit request from LEAP: The Clerk reported that LEAP had provided the additional information requested. The gazebo would be 3ft x 3ft and would be placed in front of the MUGA and minibuses would drop the children off and would return to collect them.
- It was resolved to approve the park permit request for a Bucks & MK School Games on Monday 13<sup>th</sup> June 2022.** The Clerk would inform other park users that the event was taking place via the Council's Facebook page. **ACTION: Clerk**
- iii. Request from the Tennis Club to have a BBQ: The committee considered a request from Aston Clinton Tennis Club to have a BBQ on Champs Day on 10<sup>th</sup> September 2022. The BBQ would be sited near their clubhouse and a copy of their risk assessment had been provided with the request.
- It was resolved to give permission to Aston Clinton Tennis Club to have a BBQ on Saturday 10<sup>th</sup> September 2022.** **ACTION: Clerk**
- iv. Request from Aston Clinton Football Club to hold 2 events in the Churchill Hall:  
**It was resolved to permit Aston Clinton Football Club to hold two events in the Churchill Hall. One on Saturday 28<sup>th</sup> May (end of season event) and one on Saturday 16 July 2022 (pre-season race night) with both events running from 7pm until 11pm.** **ACTION: Clerk**

#### **F21.94 Park Keeper & Park Compound**

- i. Garage demolition update: If UKPN were able to disconnect the power cable in time the demolition of the garage would take place on 16<sup>th</sup> and 17<sup>th</sup> May 2022.
- ii. Quotes for installation of a concrete slab base for the new garage: Quotes were not available for consideration. It was agreed that this item be deferred to the next meeting.

**ACTION: Clerk**

#### **F21.95 Red Kite Pavilion & Churchill Hall**

- i. RKP removable walls: The removable walls service report highlighted the need for the walls to be rehung due to damage to the mechanism caused by user error. In order to cause the least disruption to RKP users the repairs would be scheduled to take place during the summer holidays.
- ii. Replace the smashed RKP window: Two quotes to replace the smashed pane of toughened glass in the RKP were considered.

**It was resolved to accept the quote from Contractor B, Smashing Windows, to install toughened glass at a cost of £253.33.**

**ACTION: Clerk**

- iii. It was noted that the red kite sculpture had been installed on the RKP.
- iv. Churchill Hall electrical survey: An electrical installation condition inspection had been carried out for Churchill Hall. The committee noted the report and its observations. Remedial work had been carried out.

#### **F21.96 Burial Ground**

The Clerk reported that the Community Payback team were now able to carry out tasks in the burial ground following a risk assessment being carried out.

The meeting closed at 7.47pm

Signed.....Date .....