



ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

Tel: 01296 631269 Email: clerk@astonclinton.org

You are hereby summoned to attend the **Annual Meeting** of the **Parish Council** on **Wednesday 15th May 2024 at 6.30pm** in the Council Office, Aston Clinton Park, London Road, HP22 5HL

Mrs S Payne Clerk/RFO 09/05/2024

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

24.01 To Elect a Chair

24.02 To Elect a Vice-Chair

24.03 To Receive the Signed Acceptance of Office from the Chair & Vice Chair

24.04 Public Participation (limited to 15 minutes)

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. Points raised but not on the agenda will not be addressed at this meeting, nor start a debate on the question. The Chairman may direct that a written or oral response is given, or that the item is added to a future agenda as appropriate.

24.05 To Receive Apologies for Non-Attendance

24.06 To Receive Declarations of Interest or Requests for Dispensation

To Receive Declarations of Interest or Dispensations Relating to this Meeting. In accordance with Sections 30-33 of the Localism Act 2011 and ACPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

24.07 To Receive & Approve the Minutes of the Council Meeting Held on 17th April 2024

24.08 To Agree the Membership, Terms of Reference & Appoint a Chair for the following Committees:

- a. Facilities Committee
- b. Finance & Staffing Committee
- c. Planning Committee

24.09 To Appoint Council's Representatives on Outside Bodies

- a. Wendover & Villages Community Board
- b. BMKALC's Bucks Parish Liaison Group
- c. Arla & Olleco Liaison Group
- d. Aston Clinton Youth Club
- e. Bucks Highways Liaison
- f. Aston Clinton Society
- g. Gib Lane Community Fund/GrantScape

24.10 To Appoint Council's Safeguarding Officer

24.11 To Review Member's Register of Interests

24.12 Council

- i. To receive updates from outside bodies

24.13 Finance & Staffing

- i. To receive a report from the Chair of the Finance & Staffing Committee
- ii. To approve the accounts for the Year Ending 31st March 2024
- iii. To note the Annual Internal Audit Report 2023/24
- iv. To approve and sign the AGAR's Section 1: Council's Governance Statement for the year ending 31st March 2024
- v. To approve and sign the AGAR's Section 2: Council's Accounting Statements for the year ending 31st March 2024 and the explanation of variances
- vi. To note the dates Monday 3rd June to Friday 12th July 2024 for the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability return (AGAR)
- vii. To note the current direct debits & standing orders from Council's bank accounts
- viii. To approve payments

24.14 Facilities

- i. To receive a report from the Chair of the Facilities Committee
- ii. To consider quotes for maintenance cover for the RKP boiler
- iii. To consider a 'Plan B' site for the zip-wire
- iv. To consider an application from Aylesbury United FC pan disability football team to hold an end of season family fun day in the park on Saturday 22nd June 2024

24.15 Events

- i. To receive a report from the Chair of the Events Working Group
- ii. To consider arrangement for the Annual Parish Meeting

24.16 Highways & Streetlights

- i. To receive an update on highways & streetlight issues
- ii. To receive MVAS and Community Speed Watch data

24.17 Planning Committee

- i. To receive the minutes of the Planning Committee meeting held on 11th April 2024 and note their recommendations

24.18 Consultations

- i. To agree the response to Bucks Council's Street Trading Consultation

24.19 To Resolve that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

24.20 To Receive an Update on the RKP Lease