



# ASTON CLINTON PARISH COUNCIL

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You are hereby summoned to attend a Meeting of the

**Finance and Staffing Committee** of the Parish Council

on **Monday 11<sup>th</sup> March at 2.00pm** in the

Parish Council Office, Aston Clinton Park, London Road, Aston Clinton HP22 5HL

*Mrs S Payne* Clerk/RFO 05/03/2024

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

**FS23.32 Public Participation (limited to 15 minutes)**

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. Points raised but not on the agenda will not be addressed at this meeting, nor start a debate on the question. The Chair may direct that a written or oral response is given, or that the item is added to a future agenda as appropriate.

**FS23.33 To Receive Apologies for Non-Attendance**

**FS23.34 To Receive Declarations of Interest or Requests for Dispensation:**

In accordance with Sections 30-33 of the Localism Act 2011 and ACPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

**FS23.35 To Approve the Minutes of the Committee Meeting held on 21<sup>st</sup> November 2023**

**FS23.36 To Consider for Adoption the Draft Debit Card Use Policy**

**FS23.37 To Consider the Internal Auditor's Letter of Engagement**

**FS23.38 To Note the Sporting Fees VAT Refund of £2,383 for the Period Oct 2019-May 2023**

**FS23.39 To Consider .gov.uk Domain Name & Email Management Quotes**

**FS23.40 To Consider for Adoption the Draft Disciplinary Policy**

**FS23.41 To Consider for Adoption the Draft Grievance Policy**

**FS23.42 To Consider for Adoption the Draft Dignity at Work: Bullying & Harassment Policy**

**FS23.43 To Consider Arrangement for Staff Appraisals**