

Minutes of the Meeting of Aston Clinton Parish Council - held on Wednesday  
4th July 2018 at 7.30pm  
at Aston Clinton Parish Meeting Room

**Present:**

Councillors: -

L Tubb - Chairman

C Read

M Mason

S Howard

J Eggesfield

L Ronson

R Stewart

P Wyatt

Cllr C Paternoster (AVDC)

Cllr B Chapple (AVDC/BCC)

Clerks: G Merry (Recording), E Barry

1 Member of the public

**18.067 Apologies:**

Apologies were received and accepted from Cllr Judge. The motion to co-opt a new councillor was deferred.

**18.068 Declarations of Interest:**

There were no declarations

**18.069 To Approve the Minutes of the Parish Council Meeting held on 6<sup>th</sup> June 2018 and the Extraordinary meeting held on 26<sup>th</sup> June 2018.**

The 6/6/18 minutes were PROPOSED by Cllr Eggesfield, SECONDED by Cllr Howard, AGREED and SIGNED.

The 26/6/18 minutes were PROPOSED by Cllr Ronson, SECONDED by Cllr Howard, AGREED and SIGNED.

**18.070 Public Participation.**

There were no items

**18.071 Council**

- i **Vacancy:** There is still a vacancy for a councillor. The clerk expressed concern that with increased workloads and parish councils having to do more, it was becoming harder to find volunteers willing to join the council. This was discussed, and everyone agreed to give the matter some thought.
- ii **Website Update:** A first attempt at the new layout had been received from the provider that day but there had not been time to properly assess it. It was agreed this would be circulated amongst the website working party for discussion. The clerk (EB) reported that the new website provider could not provide email addresses, so councillors still needed to set up separate email addresses for council business. It was agreed to use Gmail for these and Cllrs Tubb and Mason offered to advise councillors on this and provide the council's footer with the disclaimer.
- iii **Reports from External Bodies:**  
**Local Area Forum:** The Sentinel Device (for Community Speedwatch) was available to be booked from the forum. Although parish councils could view the footage, any enforcement could only be done by the police and usually after several letters have been sent. Enforcement would be a matter for the police. The parish council would need to consider potential benefit against the time taken and the need to find volunteers. There had been items from Wendover

Youth Watch, AVDC and Transport for Bucks. The ineffectiveness of the Local Area Technicians had been highlighted by several parishes and the L.A.T. would be available for 30 minutes before the next LAF to answer questions on road repairs etc.

### 18.072 Clerk's Report

*Thank you to all the councillors who helped with gate duty during the driveway surfacing. It was hot and somewhat stressful at times but is a fantastic driveway now. The Bowls Club, lunch club, café and the Colts were worked-with to make sure everybody was satisfied. Thanks also to the clerk (projects and planning) for managing the project so well.*

*The NHP referendum is in 2 weeks' time and all are urged to come out and vote. Although there has been a great deal of development in the village, it is worth considering that there is still undeveloped land which could be protected. A healthy turn-out may confirm to the planning authority a groundswell of public opinion when addressing planning applications in the future.*

*There were 13 meetings in June and so far for July there have already been 4. The main priority now is the application to the NHB for the new Community Centre, the deadline for which is 27/7/18. The committee is working at and the revised designs are available to view. Although these may have minor amendments, they represent the best compromise between money available and the needs of building. A successful application would be the culmination of 4 years hard work for the betterment of the village.*

Cllr Mason asked for clarification on what Cllrs can say during the period of purdah. The clerk (EB) advised directing members of the public to the NP website or to make an appointment with her to view the Plan, when she would also be available to offer factual explanations. Alternatively, they could contact one of the pressure groups in the village who are currently campaigning. She is awaiting advice from AVDC whether councillors can help with the proposed leaflet drop.

(Cllr Stewart left the meeting at 19.50)

**18.073: Finance and Staff Committee:** Cllr Tubb reported from the Finance and Staff Committee:

- i **Month-End Accounts:** The Clerk presented the accounts for June. These showed a total income for the year to-date as £103,661 (47.5% of budget). Total expenditure was £18,881 (8.6% of budget). There were no queries.
- ii **Elector's Rights.** The clerk advised that the period of elector's rights had now begun. This is a 6-week period when residents are invited to inspect the council's accounts. The period ends on 8/8/18. The AGAR (Annual Governance Review and Return) had gone in on time to the external auditor.
- iii **Payments to be agreed:** the clerk circulated the list of payments to be agreed (below). There were no queries.

#### **Outstanding Invoices to June 30th 2018**

<b>Date</b>	<b>Company</b>	<b>For</b>	<b>Amount £</b>	<b>Vat £</b>	<b>Total £</b>
02/06/2018	Combined Playgrounds Services Ltd	Annual Inspection	£ 350.00		£ 350.00
11/06/2018	Almar	Play in Park Posters	£ 79.30		£ 79.30
15/06/2018	E Sharp Electrical	Overstrand	88.82	£ 17.76	£ 106.58

25/06/2018	Almar	ACNP referendum Reports	£ 29.00		£ 29.00
28/06/2018	Frank Cooper and Sons	June Site Maintenance	952.08	£ 190.42	£ 1,142.50
30/06/2018	E McGoldrick	Bins and Toilet cleans	£ 270.00		£ 270.00
30/06/2018	G McEnery	Office cleans - June	£ 30.00		£ 30.00

**MOTION:** to agree to make all payments, PROPOSED by Cllr Ronson SECONDED by Cllr Howard and AGREED.

#### 18.074 Planning Committee:

i) Cllr Read reported from the last planning meeting as follows (full details may be found in Planning Committee minutes on the website): -

##### Small-Scale Applications: -

- 18/01303/APP Masons Meadow Aylesbury Road - Change of use of a barn from Use Class B8 (storage/distribution) to Use Class C3 (dwelling house) - **Objected**
- 18/01775/APP 12 Overstrand - Single storey side and rear extension - **No Objection**
- 18/01742/APP 21 Bishops Field - Single storey front extension (retrospective) - No Objection
- 18/01724/APP 99 Weston Road - Two storey side extension and single storey rear extension - **Objected**
- 18/01697/APP New House Chivery, HP23 6LE - Demolition of garage and rear bay windows and erection of part single, part two storey front and side extensions and addition of balcony to rear - **Objected**
- 18/01288/APP 59 Green End Street - AMENDED PLANS: Erection of front dormer above garage - **No Objection**
- 18/01967/APP 93 Weston Road - Variation of Condition 13 of planning permission condition on 15/01275/APP to move the parking area forward and separating the two properties with a timer fence this gives more privacy - **No Objection**
- 18/01913/APP 34 Dean Way - Infill front porch, re-roofing and squaring off corner of existing conservatory and single rear storey extension - **No Objection**
- 18/01920/APP Lakeside House Green End Street - New Orangery and removal of balcony - No Objection

##### Large-Scale Applications: -

- 18/01612/AOP China Water 132 London Road - Outline for access only all other matters reserved for up to nine dwellings - **Objected**
- 17/03538/ADP Land South of Aylesbury Road - Approval of reserved matters pursuant to outline permission 15/03786/AOP relating to appearance, landscaping, layout and scale for a residential development comprising up to 93 residential units, with associated access, landscaping and parking – **Condition requested on delivery times**
- 18/01277/ADP Land North of Aston Clinton Road (Former Aston Clinton MDA Site) Weston Turville Buckinghamshire - Approval of reserved matters (appearance, landscaping, layout and scale) for 146 dwellings and local centre retail unit pursuant to outline permission 15/03806/AOP - **Objected**
- 17/04819/AOP Westonmead Farm Aston Clinton Road Weston Turville - AMENDED PLANS: Outline application with all matters reserved except for principle means of vehicular access, for up to 177 dwellings, public open space, play area, vehicular access off Aston Clinton Road and associated infrastructure - **Objected**

ii) **NHP:** The forthcoming referendum had been covered elsewhere. It was hoped that local action groups would also play a part in clarifying the vote, for any unsure residents. There was a discussion as to whether local plans override the NPPF in local planning decisions. Cllr Paternoster offered to follow this up with the planning department.

**18.075 Facilities Committee:** report and recommendations from the committee:

The Facilities Committee had met in June, along with the Grounds Maintenance sub-committee and the Sports and Recreation sub-committee. The clerk agreed to circulate the minutes from all 3.

- i. **Devolved Services Contract and Aylesbury Town Council Contract:** The clerk had received an email from Bucks County Council's Head of Highways, advising that the arrangements for Devolved Services were due to be reviewed later in the year and asking that parish councils indicate whether they wish to retain powers for Devolved Services. These include grass cutting, village verges and hedges. Subsequently the parish council's contractor delivering the service, Aylesbury Town Council had written requesting the parish councils in its 'cluster', which includes Aston Clinton, comment on whether they wish to continue receiving the service. It was also advised that ATC may resolve to no longer offer the service, as margins are extremely tight. Both matters were discussed, and it was agreed to not only continue with the devolved services contract but also apply to be one of a few councils who may be able to take on some extended services (e.g. small road fixing). It was also agreed that ATC contractors do a very satisfactory job and to ask to continue using their services. The clerk agreed to convey these decisions.

**MOTION:** to agree to retain the Devolved Services Agreement with Bucks County Council  
PROPOSED by Cllr Read SECONDED by Cllr Ronson and AGREED

**MOTION:** to agree to retain Aylesbury Town Council as contractors for devolved services  
PROPOSED by Cllr Wyatt SECONDED by Cllr Ronson and AGREED.

Cllr Read mentioned the VAS sign on Tring Hill is still not working and Cllr Paternoster agreed to follow this up.

- ii. **Café Compensation:** Cllr Tubb reported that during the recent driveway closure, the Café had lost significant takings, as people had not been prepared to park elsewhere and walk in. This was discussed, and it was agreed to offer a £1000 deduction from the next month's rent of £1500, to compensate the café for loss of earnings.

**MOTION:** to approve a reduction of £1000 from the café rent PROPOSED by Cllr Wyatt  
SECONDED by Cllr Mason and AGREED.

- iii. **S106 'Masterplan':** Cllr Tubb reported that a working party of herself, the Clerk (GM) and Cllr Read had fine-tuned the Masterplan document and this had been circulated prior to the meeting. More emphasis had been placed on the leisure angle of the ideas, as well as dispersing provision away from the Park and meeting the needs of sectors currently less catered-for. It was agreed that the Stablebridge Footpaths project would be given priority.

**MOTION:** to agree the proposed 'Masterplan' for S106 monies PROPOSED by Cllr Egglefield  
SECONDED by Cllr Mason and AGREED.

**18.076 Community Centre Committee**

- i. **Update:** Cllr Tubb reported the New Homes Bonus Application had now been re-written, proof read and the 2<sup>nd</sup> draft circulated. Visuals would now be added, and Cllr Tubb will re-do the costings (projected income, cash-flow etc) along with Mr Comerford.

- ii. **Procurement Strategy:** The clerks advised that during the recent internal audit, the auditor had advised that for a build of this size, the council should discuss and agree a procurement strategy before starting the procurement process. This should then be minuted. It would need detail as to how the council would go about tendering, what the assessment criteria would be, what grading system, where to publicise etc. It was agreed this would be discussed at the next committee meeting.
- iii. **Design Concept and Build Budget:** The revised designs had been circulated and were also on view. It was discussed and agreed this represented an approx. area of 9,300 Sqft (build only) which, at £165 per sqft amounted to approx. £1,534,500 plus costs in the region of £500K (fixtures, fittings and fees). This could only be met by being awarded the extra £250K by the New Homes Bonus, in addition to the S106 monies and the £500K NHB already ring-fenced. If the extra NHB was not awarded there would be a shortfall. This meant that the council could not at this stage approve the budget as it would need to agree whether and how to meet the shortfall if that happens. It was agreed to amend the motion:

**MOTION:** to agree the proposed design concept for the build PROPOSED by Cllr Wyatt SECONDED by Cllr Ronson and AGREED.

The clerk agreed to present an outline budget and there would need to be an Extraordinary Meeting to approve this, agreed for Wednesday 18<sup>th</sup> July at 7pm.

**Cllr Tubb allowed for further public participation:**

- Cllr Paternoster agreed that the parking bays at the Bovis Development off College Road South, should not have been publicised in marketing material as ‘visitor parking bays’. She agreed to follow this up.
- The lack of making-good after the completion of the Taylor-Wimpey development off Stablebridge road, was discussed. It was agreed that Bucks CC must enforce the making-good by developers and/or utility companies, even if not written into agreements.
- It was reported from the Transport for Bucks conference that other parish councils are having difficulties engaging with the L.A.Ts who appear not to communicate effectively.

**18.077 Date of next meeting: Wednesday 1<sup>st</sup> August at 7.30pm**

Signed ..... Date .....