



ASTON CLINTON PARISH COUNCIL

Minutes of the **Facilities Committee** meeting
held at 6.30pm on **27th March 2024** at the
Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr D McCall (Chair), Cllr J Judge, Cllr M Mason, Cllr C Read, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne (Clerk)

F23.64 Public Participation No members of the public were present.

F23.65 To Receive Apologies for Non-Attendance None received.

F23.66 To Receive Declarations of Interest or Requests for Dispensation None received.

F23.67 To Approve the Minutes of the Meeting Held on 14th February 2024

The minutes of the meeting held on 14th February 2024 were approved as a true and accurate record and were signed by the Chair.

F23.68 To Consider Setting Up a Programme which Recycles Coffee Grounds from Local Businesses

The Committee considered starting a coffee grounds recycling programme with local businesses following the Aylesbury Town Council (ATC) model which started in 2022.. Local businesses would be provided with biodegradable pouches to be filled with used coffee grounds, which residents/employees could take free of charge for use as a fertilizer in their gardens. The minimum order would be for 500 bags with each bag, which will include a sticker explaining the programme, costing 0.82p. It is estimated that 500 bags would be enough for 2-3 years. **It was resolved to introduce a coffee grounds recycling scheme to local businesses in Aston Clinton and purchase 500 bags at an estimated cost of £410.** **ACTION: Clerk**

F23.69 Grounds Maintenance

- i. Football pitches: Cllr McCall reported that a meeting had been arranged with AC Football Club to discuss a number of points including the current drainage issues on the main pitch, the possibility of re-siting of the main pitch and flooding issues around the AWP.

F23.70 Sports & Recreation

- i. RoSPA playparks inspection report: Cllr Judge reported that the report following the inspection conducted on 6th March 2024 had been received. Quotes were being sought for remedial work. **ACTION: Cllr Judge**
- ii. Dylan memorial zip wire: Cllr Judge reported that Kompan would provide a quote and details on location and design for the next meeting of Council. **ACTION: Cllr Judge**
- iii. Trim trail removal: Cllr Judge reported that the RoSPA inspection had identified urgent safety concerns regarding 4 pieces of the trim trail due to severe rot. The 4 items which include the sit-up station, the hurdles, the pull-up station and the frame climber were fenced off. The report stated that the remaining trim trail items would need to be removed in the coming months. Given the result of the inspection report it was agreed that the removal of all trim trail items should take place immediately. Quotes were considered. **It was resolved to accept quote 1 for £1,200 from AC Waste Clearance to remove all trim trail stations.** **ACTION: Cllr Judge**
- iv. 2024/25 Football pitch hire permits & fees: The Committee reviewed the terms of the football pitch hire permits for the 2024/25 season. It was noted that the pitches could not be used during the Aston Hill Centenary event on 17th May 2025. **It was resolved that the**

closed period would be extended to 8 weeks, the pitches could not be used on 17th May 2025. the charge for the use of pitches outside of the hire period would increase to £50 per session. The permit fee for Aston Clinton Football Club would be £1750 and the permit fee for Aston Clinton Colts would be £2950. It was agreed that the clubs be contacted for their permit dates. **ACTION: Assistant Clerk**

- v. Allotment noticeboard. Quotes for a wall mounted top hung noticeboard for the allotment site were considered. The noticeboard would be mounted on the allotment shed next to the door. **It was resolved to accept the quote from supplier 1, Creative Solutions, for a 8 x A4, top hung, Horizon premium magnetic noticeboard with a green frame at a cost of £502.** **ACTION: Clerk**

F23.71 Events

- i. Family Festival: Cllr Mason reported that a grant application had been submitted to the Wendover Community Board. Quotes for marshalling were being sought and walkie talkies would be purchased. Arla had agreed to donate milk to the event, the RKP would be informed. **ACTION: Event WG**
- ii. Family Festival charity partner. **It was resolved to appoint Kirby's Herd as the charity partner for the 2024 Family Festival.** It was agreed that other charities would be offered stalls free of charge. **ACTION: Assistant Clerk**
- iii. Teenager Play in the Park. Cllr Judge reported that a Teenager Play in the Park event would be organised through Oxford Play Association. The event would run for 3 hours and would include a number of activities aimed at 10-14 year olds at a cost of £990. Funding would be sought from Hearts of Bucks. It was noted that Council do not currently organise events for this age group. **It was resolved to book a Teenager Play in the Park event on Friday 23rd August 2024 at a cost of £990.** **ACTION: Events WG**
- iv. Scarecrow event 2024: Cllr Mason reported that the proposed event would coincide with the harvest festival and would be held in conjunction with St Michael's Church and Aston Clinton Baptist Church. Community groups would be asked to create a scarecrow with prizes being awarded. The scarecrows would be displayed in the park where judging would take place. Cllr Mason would provide more detail on logistics once the interested parties had been contacted. **ACTION: Events WG**
- v. Astonbury 2024. An application to host Astonbury 2024 in the park on Saturday 10th August was considered. **It was resolved to approve the application for Astonbury 2024 to be held in the park on Saturday 10th August 2024 with set up on Friday 9th August.**
- vi. Bucks Council's Love Exploring project: A request from Bucks Council to add Aston Clinton Park to the 'Love Exploring' project which aims to encourage young families to explore local parks using an interactive app was approved.

F23.72 Red Kite Pavilion & Churchill Hall

- i. RKP flooring: Remedial work was currently being carried out on the RKP main hall flooring.

F23.73 Burial Ground

- i. Burial records & mapping: The Clerk reported that the burial records and memorial photos had been transferred to the cemetery management software. The first draft of the digital map had been received for checking. **ACTION: Clerk**

The meeting closed at 8.35pm

Signed.....Date