

Minutes of the Facilities Committee of Aston Clinton Parish Council held on
30th May 2018 at 7.00pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

L Tubb

L Ronson

P Wyatt

S Howard

Clerks: G Merry (Recording) & E Barry

Members of the Public: 0

18.035 Apologies:

Apologies were received and accepted from Cllrs Mason and Read.

18.036 Declarations of Interest:

Cllr Howard declared an interest in item 18.041 i.

18.037 To Approve the Minutes of the Facilities Committee held 25th April 2018.

The minutes were PROPOSED by Cllr Ronson, SECONDED by Cllr Howard, AGREED and SIGNED.

18.038 Public Participation: There were no items

18.039 Project Updates

- i **Park View:** No feedback had been received from the Park View owners re. the proposed maintenance agreement. The clerk agreed to send it again and advise the owners that the surfacing work would be taking place. The Projects/Planning clerk presented one quote for the surfacing and agreed to obtain 2 more.
- ii **Churchill Hall Door:** This was now confirmed to be installed on 5th/6th June. Cllr Tubb agreed to contact the youth club re. access and any bookings in the hall.
- iii **Driveway Project:** This was now confirmed and commencing from 11/6/18 with materials possibly dropped off beforehand. The contractors would need 3-4 parking spaces by the bin store for vehicles and materials. It was agreed the clerk would arrange for a sign at the Park entrance re. disruption and a potential 2-day closure, as well as publishing on social media and the website. The Projects/Planning clerk had met with the contractors on-site and went through the following possible amendments to the spec:
 - To extend the pavement to the end by the bin store and add a dropped kerb, and the cost of £1525 extra was AGREED.
 - At the entrance, maintaining the dropped kerbs where they currently are, closer to the road, and adding dropped kerbs there. This incurred no extra cost and was AGREED.
 - Possibility of surfacing the pavement as it splays out to London Road. It was agreed not to do this in phase one as the cost of £3000 would push the overall cost up too much but possibly do in phase 2.
 - Surfacing the pathway in front of the café entrance was important as it is a trip hazard and it was agreed to bring this forward into phase 1. It will be afforded by reducing the number of boulders used on the eastern side of the driveway.
 - The contractors had recommended planning ahead for the electronic gate by installing ducting, with a pull-through for cabling but no sensor yet. This was AGREED.
- iv **War Memorial Repairs:** The clerk had requested 3 quotes but only one had arrived. This met with committee approval as the contractor would carry out repairs to the bollard, the

ironwork and the hedge. However, it could not yet be implemented, as approval was needed from the insurers first. The clerk agreed to contact them again.

- v **Bowls Club Door:** The clerk presented a quote for the installation of an internal door in the Bowls Club at £450. This was approved providing the contractor sent details of what door he proposed to install. Cllr Read would be asked to oversee the installation.

18.040 Grounds Maintenance:

- i **Dog Walkers in the Park:** Cllr Tubb had contacted AVDC's dog warden who was supposed to come back with a scale of charges/hourly rates but had not. There was a possibility of joining with Princes Risborough PC who had been interested in engaging a private dog warden and sharing the cost. However, they had not had any other responses and were unlikely to take the idea forward. The matter would remain on the agenda.
- ii **Proposed Natural Life Area:** Cllr Ronson reported the committee's reluctance to fence off the proposed area, as it would reduce its attractiveness. Instead she and Cllr Read proposed extending the wild areas around the perimeter of the park. The clerk agreed to arrange a Grounds Maintenance meeting for mid-June.
- iii **Cricket Field:** Cllr Ronson reported back on the committee's meeting with the cricket club and 2 quotes were presented for the mowing work. It was AGREED that the PC's previous ground's contractor would be asked to carry out the mowing, as per their quote. The clerk agreed to discuss this with the cricket club before making arrangements.
- iv **Exclusions:** Following a witnessed incident of dog fouling, Cllr Ronson enquired whether the PC had powers to exclude people from the Park. Cllr Tubb advised that the PC had no powers to exclude. All it could do is educate and talk to the public.

Cllr Tubb left the meeting and Cllr Wyatt took over as chair

18.041 Sports and Recreation:

- i **Football:** The football club had requested permission to hold 3 out-of-season friendlies on 14th, 21st and 28th July and to run the bar in the Churchill Hall until 11pm. This was AGREED. The clerk was advised that the pitch required some remedial work around the centre and goal mouths but there was only one month to carry out the work. The clerk reminded all that she needs sufficient warning to obtain quotes and schedule work and it was agreed that Cllr Wyatt would obtain the quotes. The annual permit charges were briefly discussed, and the clerk agreed to obtain quotes for the weed & feed due in the autumn, to help inform this decision.
- ii **Tennis:** The tennis club had proposed installing a removable net in the MUGA to facilitate casual tennis play. This was discussed, however, the committee felt that if it was removable it would be stolen and agreed the proposal was probably not workable at the moment. The Bowls Club could not allow use of their toilets at the moment for insurance reasons, but the internal door would be installed soon.
- iii **Shed:** The electrical contractor had carried out a compliance check on the electrics to the All-Weather pitch and presented a report which had been circulated. It was agreed the electrics were adequate for the time being. The clerk advised that she is to call the supplier to find out the process for replacing the missing door on the cabinet. Re. the Colts use of the shed, it was agreed to carry out an inspection, as their equipment was still taking up far too much space and not being put away tidily. The clerk could then issue a formal warning.
- iv **Drones:** An accredited drone operator had written asking for permission to fly drones in the Park and had presented his credentials. This was discussed; however, it was agreed to retain the ban, as the Park is for recreation for a wide variety of residents whose safety is paramount. It was agreed the clerk would obtain signs publishing the ban, to be installed at the entrance.
- v **S106 Allocations: Masterplan:** (item taken earlier on in the agenda with Cllr Tubb present)

In conjunction with the AVDC S106 officer and Cllr Read, the clerk had produced a consolidated document for the S106 Masterplan, based on previously-agreed allocations, and this had been circulated. The clerk explained this was so that Cllrs could use this meeting to amend any wording. Cllr Tubb felt that there had not been enough time to study the document and due to its importance, suggested forming a working party to fine-tune it. The clerk advised that this may risk delaying the decision over which project to allocate to the Stratford Close S106, which may in turn delay clarity on the budget available for the Community Centre. It could also delay decisions on the Stablebridge footpaths project which were due to be discussed with BCC at a forthcoming meeting. The clerk confirmed the document would continue to be a working document even after submission, with further additions being possible, as long as S106 was still in place. It was agreed that a working party would be formed to fine-tune the Masterplan before it is submitted to AVDC. The Projects clerk reminded Cllrs that the remit of the working party was to work on wording, as decisions which had been formally made could not be changed.

MOTION: Withdrawn until the 'masterplan' working party has considered the wording.

18.042 Events

- i **Colts:** The Colt's Event Application for their tournament weekend was checked, along with their Risk Assessment. Both were approved.
- ii **Play in the Park:** The clerk confirmed this would be held on Monday 30th July 2-4pm with new play providers ASL. She had gone slightly over budget due to the need to outsource professional flyers. Cllr Judge will manage the event on the day and Cllrs Ronson and Wyatt agreed to help marshal parking.
- iii **Arla Fun Day:** Arla had requested to host a fun day in the Park for employees and their families. 3 councillors had met with representative of Arla and had agreed to change the proposed date as it clashed with a football friendly. They would be asked not to use the football pitch but instead encouraged to hire the AWP.

18.043 Date of Next Meeting: Tuesday 19th June at 7pm

..... Chairman

Date: