

**ASTON CLINTON PARISH COUNCIL**  
**ASTON CLINTON PARISH MEETING ROOM, LONDON ROAD, ASTON CLINTON.**  
☎ **01296 631269**                      ✉ **parishcouncil@astonclinton.org**

You are hereby summoned to attend a Meeting of the **Finance and Staffing Committee** of the Parish Council on **Wednesday, 12<sup>th</sup> May 2021 at 6.30pm** in the **Parish Council Meeting Room**.

AGENDA

21.31 Apologies

21.32 Declaration of Interests: For Councillor's to declare any personal or prejudicial interests.

21.33 Minutes of previous meetings

21.34 Public Participation

21.35 Governance – Financial regulations

**MOTION:** to review and make recommendation to Parish Council

21.36 Financial Situation reports

- i. Income and Expenditure report and balance sheet to end March 2021
- ii. Reconciliations
- iii. Month-end reports and budget status
- iv. Community Centre
  - Reports and budget status
  - S106 update
  - Review of invoices
- v. Payments to be agreed

**MOTION:** To approve payment of invoices

21.37 Update from the investment strategy working party

21.38 Year end Internal Audit report – review and recommendation

**MOTION:** to review and make recommendation to Parish Council

21.39 AUDIT & Annual Governance and Accountability Return (AGAR)

- i. Submission deadline for AGAR and supporting documents
- ii. Process for signing and submission of AGAR

**MOTION:** to make recommendation to Parish Council for the signing and submission of the AGAR

iii. Exercise of public rights

**MOTION:** to make recommendation to Parish Council for the setting of the period for the exercise of public rights

21.40 Staffing Sub Committee - update

21.41 Date of next meeting

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS**