**Minutes of the Facilities Committee of Aston Clinton Parish Council, held on 28th August 2019 at 7pm**

**At Aston Clinton Parish Meeting Room**

**Present**

Cllr Tubb (acting Chairman)

Cllr Wyatt

Cllr Ronson

Cllr Mason

Cllr Howard

**In attendance:**

Clerk: E Barry and S Kenny (recording) Public: 0

**19.62 Apologies:**

Apologies were received from Cllr Read

**19.63 Declarations of Interest**

None

**19.64 Minutes of Last Meeting**

PROPOSED by Cllr Howard & SECONDED by Cllr Wyatt. All AGREED and signed by the Chairman

**19.65 Public Participation**

No public in attendance

**19.66 Park & Park Facilities:**

i. Weekly play inspections & actions - Cllr Judge has been carrying out weekly inspections. Various items in need of repair which need to be attended to.

There is no traverse wall – this will be removed from the list together with the Burma bridge which was removed for H&S reasons. The Stepping Stones need to be re laid.

ii. Annual RoSPA Inspection

The last report was in July with various items reviewed by the working party as follows:-

* + Fencing: Side of play park is a steel fence, this is loose and needs to be reset in next 6 months
	+ Gates: Replace buffers on the hinge side of the gates – has now been done.
	+ Rubber stays need to be replaced.
	+ Benches: Green bench is rusty and needs to be repainted, this could be done by the Community Service team. Another seat is broken and this needs to be repaired. Cllr Ronson suggested asking Jim (the fence man).
	+ Swings: The back of the swing surface has a big hole in the ground and needs to be repaired, Cllr Wyatt said we do already have Wet Pour which can be used to fill the hole. Cllr Howard said Lyn Williams from Rospa can help us with this.
	+ Adventure Trail: One of the ropes needs putting back. All fixings coming loose and need to be put back properly. In his absence it was reported that Cllr Read said he would do this.
	+ Roundabout: This has been completed.
	+ Rotating Net: Grass Mats need to be replaced underneath.
	+ Minor damage to ropes, this will be monitored.
	+ Climbing Frame: Concrete foundation should be removed and replaced with grass.

The Clerk suggested replacing some of the equipment using S106.

* + Multiplay Slide: The wooden post is rotten and should be replaced. The repaired post also needs to be replaced.
	+ Spring Daisy: This item should be removed completely.
	+ Bay Cradle Swing: Replace chains with compliant ones. Weeds to be removed by Community Service
	+ Turn Style: needs to be reoiled.
	+ MUGA: No visible signs and despite Cllr Tubb looking on the internet no relevant BS signs could be found. A missing buffer on the gate also needs to be replaced.
	+ Skate Park: Quarter Pipe has gaps in and these need to be filled, also combination ramp has gaps.
	+ Balance Beam: Repair has been ordered.
	+ A Frame: This has sharp edges and needs to be repaired. The new park keeper can do this or Cllr Read.
	+ Log Lift: Hand grips missing, chains are not compliant. Review generally as many items to be repaired.
	+ Log Stack: Areas of timber are rotten and this needs to be replaced.

MOTION: To agree recommendations from the working party, PROPOSED by Cllr Ronson SECONDED by Cllr Mason and AGREED

iii. Trim Trail S106 Monies - Replacement of play equipment

Cllr Tubb explained that the Committee would also be looking at the entire park and not just the trim trail for replacement equipment.

£122,000 from Stratford Close - Cllr Tubb suggested a portion of this was used for new play equipment.

Cllr Ronson suggested having an evening working party to include Cllrs Howard and Simpson. The Clerk would send an email to all Parish Councillors to invite them to join the working party to look at repairs and replacements in the park.

The Clerk had circulated a quote from the manufacturers for the damaged ‘inclusive’ swing in the playpark which amounted to £509 exclusive of VAT. The swing was believed to be outside the 2 year guarantee period but the Clerk would double check. Cllr Wyatt said he would speak to the company who installed the equipment for a price.

Hogs back: it was agreed to take this down – Cllrs Read, Wyatt & Howard to do this as soon as possible.

iv. Separate area for 2-5 year olds – it was agreed that this item will be deferred and to concentrate on those repairs that need to be carried out first."

v. Programme of repairs for the park.

It was suggested that this should be for discussion on an annual basis. Cllr Tubb suggested that this should be added to the next agenda as an item and the Committee AGREED.

vi. Temporary Accommodation.

Temporary storage for the following:

* Football club. A meeting was held with the football club, they wanted to move their equipment, including racking, to the PC garage while the new Community Centre was being built. The Committee AGREED that this would be ok as long as it was kept neat and tidy. It was also AGREED that an additional padlock should be installed The Colts would be asked to remove any items that they needed on a day to day basis and would be given access to the garage when required. It was AGREED that the Clerk would email the Colts to let them know.
* Parish Council items currently stored in the old community centre would also be moved to the garage
* Café. There would also be space for the café if they needed it.

Timings: Cllr Tubb reported that the company supplying the portable buildings would be arriving on the 16th September to lay the foundations and would be handing over to the Parish Council on the Fri 27th Sept. It would then be at least a couple of weeks before the site would be ready and open to the public.

Cllr Howard asked that the water connections would be checked for Legionnaires and a certificate obtained.

**19.068 Projects & S106**

1. Cricket Club S106 Project

Councillor Howard presented the quotes from the Cricket Club

The Cricket Club have recommended Durantcricket’s quote in the region of £10,000 and under the S106 budget.

The Clerk asked for a revised final quote to include the extras. This will be sent to AVDC for approval

**MOTION:**  To agree quotes for the Cricket Club project, PROPOSED by Cllr Wyatt SECONDED by Cllr Ronson and AGREED

Ii LAF transport schemes 2020/21.

We have a deadline of two weeks. Cllr Mason will prepare the forms

Iii Tennis Club S106 project – we have not received to date and they are aware of the deadline

**19.069 Grounds Maintenance**

1. Update & Actions from GM meeting

At the meeting on public footpath’s with an external representative, the group had been advised that footpath maintenance was not usually the responsibility of the Parish but that some Parish Councils have a devolved contract.

**19.070 Village**

i. Devolved Services regarding Vale of Aylesbury Housing Trust, they no longer cut some of the verges. We now need to complete this ourselves. They will give us an additional £388.76. Before proceeding any further with this, the Clerk and Cllr Tubb would meet to go through the devolved services contracts. Cllr Ronson reminded the Committee that a meeting had been suggested between the Parish Council and grass cutting contractors Aylesbury Town Council (ATC). The Clerk would contact ATC to discuss setting up a meeting. The Clerk went onto explain that both Cllr’s Read and Ronson had been working hard to resolve this issue.

ii. Parkkeeper update – interviewing Friday 30th August

**19.071 Events**

i. Astonbury went very well, no security issues.

Parish Council expenditure is £5897 – this is under budget

Cllr Tubb requested that an item be put on the next Parish Council agenda for agreement on next year’s event in order to get in early for Sponsorship as Companies set their budgets in November.

**19.072 Date of Next Meeting**

25th September 2019 7pm

Chairman……………………………………………………………… Date……………………………………………….