

## **ASTON CLINTON PARISH COUNCIL**

Clerk to the Council, Parish Meeting Room, Aston Clinton Park, London  
Road, Aston Clinton  
Aylesbury, Buckinghamshire, HP22 5HL

☎: 01296-631269

✉: parishcouncil@astonclinton.org



# Invitation to Tender for the Provision of

## Aston Clinton Park Entrance/Driveway Re-Surfacing Services

To be supplied to Aston Clinton  
Parish Council

Project	Aston Clinton Park Entrance/Driveway Re-Surfacing
Timeframe for works	4 <sup>th</sup> June 2018 – 29 <sup>th</sup> June 2018
Release date	20 <sup>th</sup> March 2018
Respond to	Parish Council Planning & Projects Clerk
Response deadline	20 <sup>th</sup> April 2018

## 1. Invitation to Tender

A requirement exists for Park entrance/driveway resurfacing and associated works at Aston Clinton Park, London Road, Aston Clinton, Bucks, HP22 5HL. The contract should take place between 4th June 2018 and 29th June 2018 (to be completed by 29<sup>th</sup> June 2018 at the latest). Contractors bidding must confirm their ability to meet this timeframe.

### Summary of Works

- Re-surfacing of Aston Clinton Park entrance and driveway (including installation of 2x speed bumps)
- Create one passing bay
- Surfacing of main pedestrian footway into park
- Bollards and large white stones at kerb edges along driveway to prevent cars parking
- Re-surfacing of stretch of pavement adjacent to disabled parking bays and leading into café

### Detailed Works:

**Attached is the Aston Clinton Park Driveway plan** which has been provided for illustrative/reference purposes and shows the existing layout and approximate measurements, along with the marker points 1 - 10. See plan for reference to right hand side and left hand side. Please note that measurements are approximate, and the plan is not to scale. Also attached are a number of images for reference.

- Reshape and roll existing sub-base to required levels and crossfalls including providing additional graded limestone where necessary ready for laying new base and surface appropriate for a heavy use public park entrance and driveway. Allowing for appropriate water run-off. Please specify process and materials you plan to use providing as much detail as possible.
- Reinstate kerbs to level where slumped (see attached image1)
- Create 1 passing point on right hand side at the narrowest point, to be half a car's width and 2 car's length (labelled marker point 6 on attached plan – Note: this is an approximate location). Also, provide hatching to this area to ensure no parking.
- Surfacing to be from the entrance splay labelled marker point 1 on attached plan (join is visible at location and marked by setts) to either
  - a) To marker point 8 on the attached plan (i.e. Zone 1 only on the attached plan), or
  - b) All the way up to the Café Entrance (i.e. Zones 1 & 2 on plan) to include remarking of disabled and staff parking bays)

Note: **approximate** area for resurfacing for Zone 1 = 514sq sqm (note: measurement does not include passing bay area) and for Zone 2 = 327 sqm. This is only approximate and for guideline purposes only.

- Addition of two speed bumps along driveway in Zone 1 (not marked on attached plan)
- Dropped kerbs to be installed before the park barrier at marker points 4 & 5 on the attached plan. Area to be marked between for pedestrians to cross.
- Remove old path and add a new 2metre width pavement on left hand side from point 7 to point 8 on attached plan with a dropped kerb at the end (point 8). Tarmac finish.
- Extend path to between marker points 2 and 3 (right hand side of driveway) on the plan.

- Supply and install - Small diameter bollards in black cast iron with fluted top – to be sited in pathway alongside kerb (between points 7 & 8 on the attached plan).
- Remove and re-install park barrier (see point 3 on attached plan)
- Supply and install large white rocks along right hand side of driveway on the grass verge to prevent parking
- Re surface existing pavement surface alongside disabled bays running from near the entrance of car park one, and up to the café entrance door. (Between points 9 and 10 on the attached plan)

Please provide a breakdown of the quote above as some items may be optional.

As part of your response you should provide details of the proposed resources for the project and provide the details of any contract/agency labour you propose to employ to complete the contract. If the Tenderer intends to use sub-Contractors (whether individual or a collective team) on this project, it must detail the quantity, experience and relationship to the Tenderer.

#### Notes:

There is no guarantee that all items contained in this ITT will be required. Changes to this may be required throughout the duration of the contract.

## **2. Supporting Documentation**

Please note that to be considered, tenders must include all criteria listed below: -

1. Evidence of Public Liability insurance
2. Evidence of Employer's Liability
3. Health and Safety Policy
4. Waste Transfer Certification along with confirmation that all waste generated will be taken off site.
5. Trade references from other clients

#### Site Visits

Site visits may be arranged with the Parish Council Planning & Projects Clerk between 05/04/17 – 19/04/17 by appointment only.

#### Tender Format

Tenders must be laid out clearly in the parts as detailed above.

#### Service Specification

It is expected that that all tendering companies will be able to meet these requirements. It is a requirement that all groundwork staff will be provided by the successful tendering company with the appropriate PPE which must be worn whilst working under the contract.

Closing date for Tender responses

All tenders must be received prior to 5pm on Friday 20th April 2018. Either electronically to [parishcouncilassistant@astonclinton.org](mailto:parishcouncilassistant@astonclinton.org) or by post to

The Planning & Projects Clerk  
Aston Clinton Parish Council  
Aston Clinton Park  
London Road  
Aston Clinton  
Bucks  
HP22 5HL

All respondents will be notified in writing of the outcome of their quotation submitted following the decision by Aston Clinton Parish Council.