



ASTON CLINTON PARISH COUNCIL

Minutes of the **Facilities Committee** meeting
held at 6.30pm on **3rd March 2022** at the
Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr D McCall (Chair), Cllr A Goode, Cllr J Hughes, Cllr A Judge, Cllr M Mason, Cllr C Read, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne (Clerk/RFO); Helen Boswell & one member of the public

F21.67 Presentation on the Funded Benches for London Road

Cllr A Judge and Ms Boswell informed Council that enough funds had been collected to purchase and install the first bench. Council would be considering the design which would be placed on the agreed location near the war memorial. Installation would be carried out by a local builder with all the necessary public liability and risk assessments in place.

Fundraising would continue for the remaining three benches. The round design bench chosen for the Stablebridge road location would not be large enough to fit around the existing tree but one could be fitted around the newly planted tree.

F21.68 Questions and Comments from the Public - None.

F21.69 To Receive Apologies for Non-Attendance - Received and noted from Cllr C Judge.

F21.70 To Receive Declarations of Interests or Requests for Dispensations - None declared.

F21.71 To Approve the Minutes of the Meeting held on 1st February 2022

The minutes of the meeting held on 1st February 2022 were approved as a true and accurate record and were signed by the Chair.

F21.72 To Consider and Agree the Design & Installation Process for the Funded Benches for London Road

The designs provided by Ms Boswell were considered. **It was resolved that the Lest We Forget design be fitted at the War Memorial location.** **ACTION: Clerk**

F21.73 To Consider the Dylan Memorial Proposal – Nothing to report.

F21.74 To Consider the Provision of Electric Vehicle Charging Points and Potential Grant Funding

The committee considered providing electric vehicle charging (EVC) points in the car park. It was agreed that the provision of EVCs be investigated further and costings sought. Cllr Mason reported that a site visit would be arranged. **ACTION: Cllr Mason**

F21.75 To Consider Taking Part in the Hedgehogs R Us Highways Project by Purchasing a Box of 50 Hedgehog Highway Surrounds at a Cost of £150

The hedgehog highway surrounds could be sold to residents. Information leaflets and a window sticker are included in the pack. **It was resolved to purchase a box of 50 Hedgehogs R Us highway surrounds at a cost of £150.** **ACTION: Clerk**

F21.76 To Consider Quotes for CCTV, MUGA and Slippery Surface Signs

The committee considered the three quotes for the provision of sixteen signs. The quotes were for the supply of the signs only and did not include installation. **It was resolved to accept quote two from Impact Signs for the sixteen signs at a cost of £221.** **ACTION: Clerk**

F21.77 Grounds Maintenance

- i. Recent storm damage: Cllr Ronson reported that a large tree had fallen near the bridge and would need to be made safe.
- ii. Planning permission for tree work: It was noted that planning permission had been granted for the tree safety work with Condition 3 stating that the felled trees be replaced with Holm oaks. As oaks do not thrive in the park it was agreed that the Clerk would ask the Bucks Tree Officer if Condition 3 could be amended and a different species added. **ACTION: Clerk**
- iii. Path weed killer: The Clerk reported that three quotes for the weed killing application had been sought but only one had been received. **It was resolved that Council's current contractor be asked to quote and should they quote within 10% of the current quote it would be accepted if not the current quote would be accepted.** **ACTION: Clerk**

F21.78 Sports & Recreation

- i. Protection of pitches during periods of severe weather: The current severe weather conditions have left the park grounds very wet and there is a need to prevent the ground from becoming further damaged due to overuse. The football club and the Colts have been asked on two occasions to only use the pitches for matches for this reason. The need to expand the area allocated to BG Fitness to reduce the overuse of the ground was discussed. The possibility of reallocating the area currently used by the Colts U8s would be discussed with the Colts. **ACTION: Grounds Maintenance WG**
- ii. Colts Tournament Update: Nothing to report.
- iii. All weather pitch: Costs are being sought for angled extension fencing to stop unauthorised entry to the AWP. Roller barriers will also be considered as they may be more cost effective. **ACTION: Cllr Wyatt**
- iv. Funding for new play equipment: The Community Board funding request has been refused as S106 funding is available. Four quotes have been received but only the three that can meet Council's timetable are being progressed. The quotes will be considered at the next Council meeting. **ACTION: Cllr C Judge**
- v. Annual RoSPA inspection: Cllr C Judge will be drafting an action plan with the Clerk following the recent annual inspection. **ACTION: Cllr C Judge/Clerk**

F21.79 Allotments Residents on the waiting list are being offered available plots.

F21.80 Park Permits & Events

- i. The Queen's Platinum Jubilee Party in the Park [Sat 4 June 22]: All the bands have confirmed and a number of entertainment stalls have been booked. It is unlikely that there will be a flyby as the RAF are not planning any events on the 4th June.
- ii. Park Permit request from LEAP: The committee considered a request to hold a Bucks & MK School Games event on 13th June 2022. Further information on which area of the field is to be used, the size of the gazebo and car parking requirements were needed before a decision could be made. **ACTION: Clerk**
- iii. Plant sale: It was agreed to give permission to the Horticultural Society to use the small car park on Saturday 14 May 2022 to hold a plant sale. **ACTION: Clerk**

F21.81 Red Kite Pavilion

- i. Snags: The monodraught vent leak is still being investigated. The RKP tenant reported that the service engineer who conducted the service on the moveable walls said there were issues with how the doors were hung. The Clerk would contact the contractor as the service report had not been received. **ACTION: Clerk**
- ii. RKP Sculpture: The sculpture will be installed in the next few weeks.

F21.82 Park Keeper & Compound

- i. To consider the need to replace the garage: Cllr Hughes reported that significant cracks had appeared in the back right hand side of the garage and along the back of the concrete floor. The opinion of a structural engineer had been sought whose advice was to try and rebuild the foundations if this was feasible or demolish the garage and erect a new one.

It was agreed that use of the garage be restricted immediately and all users of the garage would be informed. **ACTION: Clerk**

A crack monitor would be positioned in order that monitor future movement.

Costings would be sought to demolish the existing building and erect a replacement garage.

- ii Update on compound re-organisation: Cllr Goode reported that Your café in the Park had removed the items they wished to keep. All other users of the compound would be asked to remove unwanted items from the compound. **ACTION: Clerk**

Owners of all the items in the garage will be informed that the garage is to be demolished and arrangements will need to be made for all items to be removed. **ACTION: Clerk**

F21.83 Burial Ground.

It was noted that Cllr Ronson had completed Sexton training.

Cllr Hughes wished to resign from the Committee with immediate effect. Cllr Hughes was thanked for his valuable contribution to the committee. Cllr Hughes would continue to report on the RKP snagging issues directly to Council.

The meeting closed at 8.30pm

Signed.....Date