

The minutes of Aston Clinton Parish Council meeting
held on Wednesday 8th January 2020 at the Aston Clinton Parish Meeting
Room, London Road, Aston Clinton, HP22 5HL

Present

Cllr Tubb (Chairman)
Cllr Read
Cllr Ronson
Cllr Judge
Cllr Wyatt
Cllr Howard
Cllr Watton
Cllr Duffield
Cllr Simpson

In attendance

Clerk: E Barry

S Kenny (recording)

District Cllr Carole Paternoster

3 members of the public were in attendance

20.01 Apologies

Apologies were received from Cllr Mason

20.02 Declarations of Interest: For councillors to declare any personal and/or prejudicial interest in items on the agenda.

There were no declarations of interest.

It was RESOLVED that due to the confidential nature of the business to be transacted, the press and public will be excluded from this meeting, under the Public Bodies (Admission to Meetings) Act 1960, for item 20.09 (ii) of the agenda - PROPOSED by Cllr Howard SECONDED Cllr Ronson and AGREED

20.03 To approve the minutes of the Parish Council meeting held on Tuesday 17th December was PROPOSED by Cllr Judge SECONDED by Cllr Simpson , AGREED and signed by the Chairman.

20.04 Public Participation

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. This section of the meeting is not required by law to be minuted.

The following matters were raised:

Cllr Paternoster spoke on behalf of a member of the public over concerns on the new Scout Hut. The member of the public was questioning why this couldn't be built in the park. Cllr Read explained that this was looked at previously but it was AGREED that for a number of reasons, including difficulty of running utilities to the location that had been identified, it would not be suitable. Cllr Tubb explained that although the Parish Council had agreed in principle to the location of the scout hut on land adjacent to the park, if a planning application was submitted it would be considered on its merits and in its entirety, like any other application at a planning committee meeting.

20.05 Council

- i. Any reports from external bodies – a meeting was chaired by the Parish Council on Saturday 4th regarding the anti social behaviour on the Chapel Drive estate. This was attended by the Police, our local MP, District Councillor Carole Paternoster and members of the Parish Council. The Council will look at requesting a meeting with Thrive (Housing Association) to discuss this matter further.

20.06 Clerk's Report –

Today we met with the site manager for the community centre build to discuss park access over the next couple of weeks. The steel work is arriving from next week which will cause the following disruption:

- *Monday morning between 8am & 1pm the main entrance to the park will be closed but access will be available via park view. Cllr Ronson is organising volunteers to man the entrances to help guide park users safely in and out of the park.*
- *There is a chance of very minor disruption tomorrow with loads arriving*
- *There may also be minor disruption on Wednesday or Thursday next week but we will know more on Monday and will update through our website and on Facebook.*

I am happy to report that we now have 6 disabled badge holder bays up and running in the main car park on the left as you enter.

20.07 Finance and Staff Committee

- i. **Reconciliations** – Cllr Watton had carried out the reconciliations and confirmed that they balanced.
- ii. **Month-end Accounts & Budget Status**

The Clerk reported that Income to end December excluding S106 funds is 275,010 – 100% of budget. Expenditure excluding Community Centre S106 spend and Temporary accommodation is 119,343 – 53% of budget (with 50K from community centre budget being carried forward to next year's budget as earmarked reserves)

- iii. **Community Centre**

- Income/Expenditure – Spend to date including pending payment = £277,874 with S106 funds received at £190,145. Funds to be claimed from S106 in January = £87,729
- Cash flow/schedule of payments – No new update on payment schedule. VAT from Community Centre to be claimed this month from Decembers payments = just over 10K and VAT from Community Centre to be claimed in February from January's payments = 16.5K. It was AGREED to draw down from New Homes Bonus for the February draw down.
- Review of invoices – there were 4 invoices including Edgar Taylor main contractor invoice.

- iv. **Budget 2020/21**

Cllr Tubb, talked the Council through the recommendations from the F&S Committee, including highlighting any significant changes and reported that the proposed expenditure budget was £285,048 (excluding S106 and New Homes Bonus expenditure on projects), which would be met by projected income of £24,813, requiring a precept demand of £260,235. Cllr Tubb went on to explain that taking all of the above into account and subject to no change in tax base information provided by AVDC, the precept payment per household should remain the same for 20/21 as it was for 19/20.

MOTION: to approve the budget of £285,048 as recommended by the Finance and Staffing committee, PROPOSED by Cllr Read SECONDED by Cllr Howard all AGREED

v. Precept 2020/21

MOTION: to approve the precept demand of £260,235 as recommended by the Finance and Staffing committee – PROPOSED by Cllr Ronson SECONDED by Cllr Judge all AGREED

vi. Risk Register – no changes. This will be reviewed and redrafted before the meeting in March

vii. Any payments to be agreed – previous invoice from Café for cleaning of toilets was held back, this has now been approved for payment.

MOTION: To approve payment of outstanding invoices PROPOSED Cllr Ronson, SECONDED by Cllr Judge and AGREED

<u>Invoices to 8th January 2020</u>					
Date	Company	For	Amount £	Vat £	Total £
07/01/2020	Buckland Landscapes Ltd	Footpath ACL8 Remedial work and cutting back	£1,830.00	£366.00	£2,196.00
07/01/2020	Buckland Landscapes Ltd	Footpath ACL 31, 34 and 37	£5,250.00	£1,050.00	£6,300.00
06/01/2020	Rosmary Stratful	Cleaning the toilets of Aston Clinton Bowls Club (December) x3	£30.00		£30.00
31/12/2019	Frank Cooper and Son Limited	Grass cutting and wild flower - 9th payment of 12	£1,302.08	£260.42	£1,562.50
18/12/2019	E. Sharp (Electrical) Ltd	Lights Talbot Road, Weston Road and Bishops Field	£284.65	£56.93	£341.58
25/11/2019	Cafe in the Park	Cleaning the toilets wb 28th Oct to we 1st December 2019 5 weeks			£247.50
01/12/2019	Cafe in the Park	Cleaning the toilets wb 2nd December to we 29th December 2019	£187.50	£0.00	£187.50
29/11/2019	Frank Cooper and Son Limited	Grass cutting and wild flower - 8th payment of 12	£1,302.08	£260.42	£1,562.50
<u>Community Centre Invoices - APPROVED by committee</u>					
05/01/2020	Edgar Taylor	Gross Application	£79,949.28	£15,989.86	£95,939.14
24/12/2019	CBG Consultants	5% construction (=site meeting)	£315.10	£63.02	£378.12
23/12/2019	Hayward Smart Architects	Contract administration including charing site meeting for month of December 2019	£2,700.00	£540.00	£3,240.00
20/12/2019	Ar Miles Associates Ltd	Proposed construction Stage Payments	£1,000.00	£0.00	£1,000.00
<u>Direct Debits FYI:</u>					
08/01/2020	United Kingdom Debt Management Office	Loan Repayment	£1,990.54	£0.00	£1,990.54
02/01/2020	Aylesbury Vale District Council	General Waste 1100 Empty for December	£109.80	£42.00	£151.80
31/12/2020	BAS Associates	Monthly Payroll for the period January - March 2020	£216.00	£43.20	£259.20
02/12/2019	Aylesbury Vale District Council	Dog Waste Services April 2019 - March 2020 17 Bins at 104 Empties. Including 2 Cleanses of Each Bin	£2,014.16	£402.83	£2,416.99

20.08 Planning Committee:

Cllr Wyatt reported on the application discussed at the last planning meeting. 19/04088/APP Land Adj. Overways London Road Erection of one detached dwelling with garage

No objection with the following condition: *The applicant or any future owners of the proposed property shall not add a gate into Aston Clinton Park without seeking permission of the Parish Council. We also ask that the applicant works with the neighbouring property with regard to construction works and ensures any damage caused by construction traffic is rectified.*

20.09 Facilities Committee

- i. **Reports from the Committee** – there had been no meetings to report on.
- ii. **The Fitness Division** – outstanding payments for use of Park Facilities (this item was discussed as the end of the meeting). The outstanding payment was discussed, and the following was AGREED: To send a formal letter to the registered office by recorded delivery.

(afternote: The following day a partner of the Fitness Division contacted the Parish Council explaining that the Fitness Division had folded and that he was taking over under a new company BG Fitness and a settlement was agreed with regard to the payment of arrears and to pay by monthly Direct Debit from February 20)

MOTION: to agree next steps, PROPOSED by Cllr Howard SECONDED by Cllr Judge and AGREED with one abstention.

- iii Football Pitches – as the colts pitches running alongside the bowls club and tennis club were in poor condition, the Council AGREED that the Clerk should ask that the Colts that they move the goal posts and remark the pitches. It was agreed this should be monitored. Normal play will be permitted the upcoming weekend if this was done. For the time being, conditions would be monitored each week and the Facilities committee would make decisions on whether the pitches were fit for use.
- iv Events –
 - **Bearbrook Duathlon** – A request came in to check if still ok to run the duathlon event in September as they were aware of the community center build. The Councilors AGREED that it would be but asked the Clerk wrote to them explaining that they may need to re think where they place their medical centre due to the temporary path position.
 - **The youth club** requested that the Churchill hall be used by Kirbys Herd for a charity quiz night on Saturday 29th March. The FC would run the bar as usual. The Parish Council AGREED that this would be ok.

20.10 Community Centre Committee

- i. **Reports from the Committee** – there had been no committee meetings but Cllr’s Tubb & Read and Co-opted member Giles Holder along with the Clerk were attending monthly site meetings with the Design team and the main contractor. Cllr Tubb suggested holding a Community Centre Committee meeting when possible to update the Committee. Minutes from the site meeting were being forwarded to the Committee by the Clerk.

Cllr Tubb allowed for further public participation:

Cllr Paternoster thanked the council for holding the meeting on Saturday regarding the Anti Social behaviour.

20.11 Date of Next Meeting – 5th February 2020 at 7pm.

Signed.....Date.....