

Minutes of the Meeting of Aston Clinton Parish Council - held on Wednesday  
9th January 2019 at 7.00pm  
at Aston Clinton Parish Meeting Room

**Present:**

Councillors: -

L Tubb - Chairman

S Howard

C Read

C Judge

A Duffield

R Stewart

P Wyatt

L Ronson

C Simpson

M Mason

Clerks: G Merry (recording) & E Barry

5 Members of the public

**19.001 Apologies:**

Apologies were received from Cllrs Paternoster (AVDC) and Chapple (Bucks CC)

**19.002 Declarations of Interest:**

Cllr Howard declared an interest re. item 19.009

**19.003 To Approve the Minutes of the Parish Council Meeting held on 5th November 2018**

The minutes were PROPOSED by Cllr Stewart, SECONDED by Cllr Howard, AGREED and SIGNED.

**19.004 Public Participation.**

- i It was reported that a street light is out, corner of Brook Street and London Road. The clerk responded that this is a BCC light and it has been reported.
- ii The council was thanked for the Santa Float, but disappointment was expressed that New Road had been missed. It was suggested that with the growth of the village, 2 nights may be necessary. Cllr Tubb responded that this had been discussed several times but was unworkable due to difficulties getting enough volunteers and the Dayla truck for 2 nights.
- iii It was asked whether the council is 'devolved'. Cllr Tubb responded that it has some devolved services but has no powers over residential matters. A VAHT property is in a poor state and the questioner advised that he would report this via the AVDC route (Town and Country Planning Act). Cllr Ronson suggested VAHT might be a better avenue.

**19.005 Council**

- i **Vacancy:** The clerk advised that the vacancy must be publicly notified for 14 working days and this was now underway. In the event there is more than 1 candidate, the public may request an election. The notice period ends on 24/1/19 and there is one applicant.
- ii **2019 Elections:** Cllr Tubb read from an email circulated by Bucks CC Chief Executive, Rachael Shimmin OBE: The current 5 councils are to be replaced with 1 unitary authority 'Buckinghamshire Council'. There will be a shadow authority for the first year to oversee the transition period to implementation. Local council elections are likely to now be held in 2020. However, it is not certain when the next one will be after that.
- iii **Cllr email addresses:** The clerk reminded councillors that they must have a separate Gmail address for council business and must use the footer/disclaimer on all PC emails. Cllr Mason offered to help other Cllrs set this up.
- iv **Reports from External Bodies:** There were no reports

**19.006 Clerk's Report:**

Thank you to all who helped with, or contributed to, the Santa Float in December. This year the village donated a total of £1300, which just tops last year's total of £1,264. The money is split equally between Rennie Grove Hospice, the local scouts and the local guides, all of whom help with the door-to-door collection.

The PC has set its programme and budget for 2019-20 and is excited to be continuing work towards the new Community Centre, as well as planning 'Play in the Park' and 'Astonbury' in the summer, and the project to restore more footpaths in the village. In some cases, it is planned to introduce hard surfacing, so that these may be used as walking routes as an alternative to the main roads.

For the remainder of this year, the planning application will be submitted for the community centre building, lighting columns and the damaged bus shelter will be replaced, the damaged path will be repaired, and the cricket club project using S106 money will be progressed. There are new councillors on our ground's maintenance committee, Astonbury committee and finance and staffing.

Cllr Howard added that thanks should be recorded to Mr Taylor for sign-writing the Santa Float at no cost, and to the landlords of the Rothchild Arms for their donation to the Santa Float. Mrs Carlisle was also thanked for her help on the night.

**19.007: Finance and Staff Committee:**

- i **Month-End Accounts and Budget Status:** Cllr Tubb discussed the accounts to December. These showed a total income for the year to-date as £276,426 (127% of budget). Total expenditure was £208,371, (95% of budget). It was agreed all budgets were on track. Cllr Read enquired whether utility costs had been looked into. The clerk reminded that the streetlighting supplier had been changed last year, to NPower and is now costing less. The BT tariff was still to be addressed. The clerk circulated a budget projection document at this ¾ year stage. A surplus in the region of £33,436 was predicted assuming there were no large, unforeseen items of expenditure.
- ii **Training:** The Clerk – Projects/Planning had requested to undertake a project management course, leading to the Prince2 qualification and the Finance and Staffing committee were recommending this. The cost was £895 plus VAT and there were no questions.

**MOTION:** to approve the cost of the project management course as above, PROPOSED by Cllr Ronson SECONDED by Cllr Judge and AGREED.

- iii **Payments to be Agreed:** The clerk had circulated the list of invoices for December (below) and the Finance and Staffing Committee recommended all for payment. Cllr Read stated that re. the car park lining for van spaces, as other vehicles were parking in those spaces. This will be monitored.

Outstanding Invoices to Dec 31st 2018

Date	Company	For	Amount £	Vat £	Total £
29/11/2018	Georisk 8 Management	Desk study Report - CC	£ 775.00	£ 155.00	£ 930.00
06/12/2018	T Clubb and Sons 8	White Lining	£ 400.00	£ 80.00	£ 480.00
07/12/2018	UK Security group 8	Annual Server Charge - CCTV	£ 20.83	£ 4.17	£ 25.00
07/12/2018	E Sharp Electrical 8	Yorke and Garland	£ 143.42	£ 28.68	£ 172.10

10/12/201	Almar 8	Christmas cards	£ 39.17	£ 7.83	£ 47.00
11/12/201	Npower 8	Streetlighting	£ 667.90	£ 133.58	£ 801.48
21/12/201	E Sharp Electrical 8	Brook Street - checking & reporting	£ 40.00	£ 8.00	£ 48.00
28/12/201	Frank Cooper and 8 Sons	Annual Maintenance - Dec	£ 952.08	£ 190.42	£ 1,142.50
28/12/201	Aylesbury Lock and 8 Key	Attendance to Café after break-in	£ 122.95	£ 24.59	£ 147.54
<b>DD's &amp; CARD</b>					
31/12/201	BAS Associates 8	Payroll charge - quarter to March 19	£ 108.00	£ 21.60	£ 129.60
12/12/201	Just Host 8	Web Hosting - 1 month	£ 27.42	£ 5.49	£ 32.91
03/12/201	AVDC 8	Dog Waste service - annual to March 19	£ 1,616.72	£ 323.34	£ 1,940.06

**MOTION:** to agree to pay all invoices as above, PROPOSED by Cllr Stewart SECONDED by Cllr Duffield and AGREED.

#### 19.008 Planning Committee:

- Cllr Read reported that there had not been a planning meeting in December, but one application will be carried over. It is for ‘Mason’s Meadow’ which AVDC had turned down. The applicant will be appeal.
- The committee had met with CERDA Planning re. the potential ‘Ginger’s Farm’ development, who understood that there was little point appealing as they would lose, due to the the Neighbourhood Plan, and so have withdrawn this. The aim had been more to start a conversation as to whether an application may be looked on more favourably in 5 years’ time, when the NP is to be revised. It was felt unlikely that any such application would receive support. The representative had confirmed that the cameras which had appeared on several lampposts in December, were nothing to do with Cerda planning or their client.
- The application for 5 dwellings on Stablebridge Road had been refused and the applicant is appealing. The committee have pointed out to the inspector that the NP is now in force.
- The application for flats at 105 Aylesbury road is also under appeal. The committee have pointed out the NP is now in force, there will be an increase in traffic and designs are poor.
- There has been a second application to develop the Rothschild Arms, in addition to the appeal on the first one. The new one has additional dwellings on the opposite side of the road.

#### 19.009 Facilities Committee:

- i **Football Club Race Night:** Cllr Tubb reported that the football club had requested to hold a Race Night, as a fundraiser on 2/2/19 which included extending the to later bar.

**MOTION:** to to approve the request for the bar for the Race Night, PROPOSED by Cllr Ronson SECONDED by Cllr Judge and AGREED.

- ii **Insurance Claims:**

**Bus Shelter:** Cllr Tubb explained this matter is currently in the hands of the loss adjuster who had requested a second estimate for supply and installation. The loss adjuster had expressed

concern that the damaged shelter had been removed before they had inspected it. However, it had been agreed that this was necessary to protect the public. The clerk stated that an eyewitness who lives opposite was prepared to verify this. Cllr Wyatt had agreed to get another like-for-like quote which included installation.

**Lamppost:** The clerk enquired re. the replacement of the knocked-down lamppost in Long Plough, as the contractor had not yet paid. Cllr Tubb agreed to chase them about this, and it was agreed the clerk could go ahead and arrange for the replacement to be installed, as the contractor had admitted liability.

- iii **Lighting Columns:** The clerk circulated a spreadsheet of the columns needing replacement, along with installation and reconnection estimates. There was £5275 remaining in that budget and the total cost for 3 columns would be in the region of £5058. Re. 22-24 Green End Street, it was agreed to order Option A, whereby a feeder column would be installed at the base of the existing pole and the existing LED light would be re-fed. There was general dissatisfaction with UK Power's policy of refusing to replace lights on telegraph poles, as having to install new columns made it much costlier. The Long Plough light was discussed, and Cllr Wyatt expressed concern about replacing this without first receiving confirmation of payment from the contractor. Cllr Tubb advised that email confirmation had been received, admitting liability and it was agreed to have the work done.

**MOTION:** to approve the cost of 3 replacement columns at Long Plough and 2 in Green End Street PROPOSED by Cllr Howard SECONDED by Cllr Simpson and AGREED.

#### 19.010 Community Centre Committee

- i **Update and Planning Application:** Cllr Tubb reported that the main action now is to submit the planning application. Apart from one report, all documents were ready and had been circulated to Cllrs to read through. The committee had approved these already. There were no further questions.

**MOTION:** to approve the planning application for submission, PROPOSED by Cllr Ronson, SECONDED by Cllr Mason and AGREED.

Cllr Duffield enquired as to the timeframe, and the Clerk – Planning/Projects, responded that the application must be responded to within 13 weeks, unless the LPA apply for an extension. Communication with them will be ongoing and the architect will also be involved in liaising with the case officer. Cllr Stewart asked whether neighbouring PCs might be asked to comment as consultees. However, it seems unlikely as the build does not impact on the other villages. Cllr Mason offered to inform the LAF about the application.

#### Cllr Tubb allowed for further public participation:

- A member of the public stated that the PC would need to send John O'Connor's an invoice for refund of the lighting column costs. Cllr Tubb responded that this has been done.
- Speedwatch was enquired about and Cllrs Wyatt and Mason responded that they now have the equipment and will be meeting to re-visit how to use it. Cllr Stewart reiterated her offer to be involved as did a member of the public.

**19.011 Date of next meeting:** Wednesday 6th February 2019 at 7.00pm.

Signed ..... Date .....

DRAFT