# **ASTON CLINTON PARISH COUNCIL**

# ASTON CLINTON PARISH MEETING ROOM, LONDON ROAD, ASTON CLINTON. 201296 631269 201296 631269

You are hereby summoned to attend a Meeting of the **Parish Council** of the Parish Council on **Wednesday 28<sup>th</sup> April 2021 at 6.30pm** at the **Parish Council Virtual Meeting Room.** 

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND. THOSE WISHING TO ATTEND MUST CONTACT THE CLERK BEFORE 1PM ON THE DAY OF THE MEETING FOR LOG ON DETAILS.

### **AGENDA**

### 21.46 Apologies

21.47 Declaration of Interests: For councillors to declare any personal and/or prejudicial interest in items on the agenda

- 21.48 To approve the minutes of the last Parish Council meeting
- 21.49 Public Participation: For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. This section of the meeting is not required by law to be minuted.

#### 21.50 Council

- i. Reports from external bodies
- ii. Community Board projects
  - Waiting restrictions at Shell Garage proposed addition and update
  - 20mph Green End Street, Twitchell Lane and Brook Street proposed addition and update
- iii. Operation Sceptre
- iv. Elections update
- v. Parish Council meetings

### 21.51 Clerk's Report

#### 21.52 Finance and Staff Committee

- i. Reconciliations
- ii. Month-end reports and budget status
- iii. Community Centre
  - Reports and budget status
  - S106 update
- iv. Payments to be agreed

**MOTION:** To approve payment of invoices

v. Your café in the park rent

**MOTION:** To agree Café in the park base rent and turnover instalments for May

vi. Coding of salaries and contract staff

**MOTION:** To note the addition of nominal code 4010 – Contract staff, and movement of all non-salaried staff payments to this code

#### vii. Earmarked Reserves

MOTION: to note year end earmarked reserves

### 21.53 Staffing sub committee

**MOTION:** To note the staffing sub committee's agreement to increase the administrators' hours to 18 per week

#### 21.54 Planning Committee

- i. Reports from the Committee
- ii. Report on Parish Councils right to call an application for determination by Committee

### 21.55 Facilities Committee

- i. Reports from the Committee
- ii. Watering of the new building planting
- iii. Aston Clinton Football Club (ACFC) meeting update
  - **MOTION:** agree fees for the Reduced FC usage during Covid
  - MOTION: to agree responsibility for the cost of replacing brushes in the bootcsraper
    - MOTION: to agree responsibility for pitch lining

**MOTION:** to agree a short-term plan for the watering of the plants and to delegate the recruitment and rate of pay decision to the staffing sub-committee.

- iv. Your Café in the park lease
- **MOTION:** to agree proposed changes to lease terms for new building
- v. Your café in the park signage

MOTION: to approve Your Café in the park proposal for signage at the top of the driveway

vi. Village footpaths

**MOTION:** to approve footpath works and quote

vii. Outside taps and repairs to Churchill Hall water stopcock

MOTION: To approve a quote

viii. Street Light Church Lane

**MOTION:** To confirm that the Parish Council are happy with the street lighting as installed and will take on responsibility for it when BC Highways adopt their element of the works

- ix. Events requests and updates
  - Parish Council events
  - Cycling Event
  - Other requests

### 21.56 Community Centre Committee

- i. Project update
- ii. Delegated Authority

**MOTION:** to agree the extension of the DA terms for a further 6 month period

iii. Quotes

MOTION: to agree any quotes

- iv. Delegated Authority Decisions
- 21.57 Date of next meeting

# MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL MEETINGS

Elaine Barry, Clerk 23/04/2021