

Minutes of the Facilities Committee of Aston Clinton Parish Council held on
25th April 2018 at 7.00pm
at Aston Clinton Parish Meeting Room

Present:

Councillors: -

C Read (Chairman)

L Ronson

L Tubb

S Howard

Clerks: G Merry (Recording) & E Barry

Members of the Public: 2

18.026 Apologies:

Apologies were received and accepted from Cllrs Mason and Wyatt.

18.027 Declarations of Interest:

Cllr Howard declared an interest in item 18.033 i.

18.028 To Approve the Minutes of the Facilities Committee held 21st March 2018.

The minutes were PROPOSED by Cllr Ronson, SECONDED by Cllr Tubb, AGREED and SIGNED.

18.029 Public Participation: Cllr Read Invited comments:

- i A member of the Tennis Club committee introduced herself and stated the committee's interest in working collaboratively with the PC to find long-term solutions especially re. the issue of toilets.
- ii A member of the Bowls Club committee was present and confirmed that the club would be willing to allow tennis players to use their toilets, providing an internal door was installed and a cleaner provided. Both would be organised by the PC. It was agreed the PC would draw up an agreement for this arrangement, would arrange the internal door and a twice weekly clean of the toilets. The member of the tennis club thanked the member of the bowls club.

18.030 Project Updates

- i **Park View:** Following a meeting with the Park View owners, it was agreed the PC would bring the road surface up to standard by scraping and using type 1 compacted down. The lease agreement would be proposed to the owners so that going forward, they agree to pay 50% of the maintenance upkeep between the 6 owners. This would have to be incorporated into their deeds. The clerks agreed to find out the cost of the white nominal 'gates' to place at the entrance, and quotes for the required surfacing work.
- ii **Churchill Hall Door:** The projects clerk confirmed the new door had been ordered and there was a 4-5-week lead-in time.
- iii **Driveway Project:** Cllr Read confirmed there had been 9 tenders which the working group had whittled down to 5 and then a final 3. There was some debate between the final 2 before deciding on Contractor 1, who would be contacted for a further meeting on site, before making the final decision. Contractor 2 was the 2nd choice. The PC would cover any unmet costs, including the cost of licenses for working on the highway. The clerk advised that the S106 project application would now have to be made to AVDC and accepted, before contracting any company

MOTION: to agree a contractor for the driveway remodelling phase 1, to recommend to full council, as above - PROPOSED by Cllr Tubb SECONDED by Cllr Howard and AGREED.

- iv **Specification for Park Gates:** The gates had been agreed for phase 2, once the '11 London Road' S106 money was available. Cllr Read confirmed that the contractor for phase 1 will install the sensor. The following was agreed: The gate should have the ability to be timed to automatically open during the day and shut at night; This can be over-ridden by a key-pad or possibly an app; Late users such as the tennis club, football club etc would have the ability to over-ride the timer; There would still be the ability to phone the security company for lock-ins needing to be let out. It was agreed the clerks would research various designs and costs, ranging from a simple barrier to ornate gates. A full project plan for both phases would be submitted to AVDC for use of S106.

18.031 Grounds Maintenance:

- i **Dog Walkers in the Park:** there had not yet been time to contact the dog warden re. enforcement and it was agreed councillor Tubb would take over the investigating.
- ii **Parking:** The clerk enquired whether a long-term strategy was needed, after parking ran out on one sunny day in the Easter holidays. Various options were discussed such as having a free period before charging starts, having permits for village residents, to no charges at all. Cllr Tubb felt that charging would result in a fall in revenue for the café. It was agreed to monitor the situation throughout the summer and review in Sept/Oct.
- iii **Chiltern Hillforts:** The PC had supported this initiative last year and a further funding request had been received. The letter was circulated, and it was agreed this was a worthwhile project of local historical significance. A donation would be made of £200 or to match the sum donated last year, if less.

18.032 Sports and Recreation:

- i **Bowls Club:** The clerk would arrange for a cleaner and it was agreed that half of the cost would be charged back to the Tennis Club. The internal door must be in-keeping with what is there, and the clerk gave the Projects Clerk some names of local contractors. She and Cllr Read would visit the club. Cllr Tubb would draw-up a new lease and the clerk agreed to email her the current one. Potential increased rents were discussed, with a view to re-evaluating this every 4-5 years, but this would go on the next agenda before meeting again with the Bowls Club.
- ii **Astonbury:** Cllr Tubb had circulated the full event plan, including health and safety information. Everything was on track except for the production of marketing material which Cllr Tubb needed to attract sponsors. It was agreed that this should now be outsourced, and the PC would meet the cost.
- iii **S106 Allocations:**
 - a. A Masterplan: AVDC's S106 officer had suggested the council present a 'masterplan' for use of any upcoming S106 money. This would make its acceptance by developers more likely. The following was agreed: -
 - Stablebridge Road Footpaths project: development of a footpath from the Stablebridge Woods to the Upper Icknield and also to the back of Wenwell Close. To link with cycleways and footways down to and along the canal.
 - Replacing of all of the older play equipment
 - Driveway re-modelling phases 1 and 2
 - Park View improvements to make viable as emergency access for the Park
 - Lights for the All-Weather Pitch
 - b. 15/03786/AOP - £304,729: It was agreed that this sum be 'swapped in' with the Stratford Close allocation to the community centre, making it necessary to re-allocate the Stratford Close money.

- c. 16/02752/AOP (formerly 15/02134 – Hollins) - £194,000 approx.: For this and Stratford Close, it was agreed to revert to the masterplan for allocation.

MOTION: Withdrawn as it will be recommended all allocations now assigned to the 'masterplan'.

18.033 Events

- i **Football Matches:** Extra end of season matches needed to be scheduled as follows: 26/4/18, 2/5/18, 14/5/18 and the presentation evening on 19/5/18. The Club requested permission to run the Churchill Hall bar and this was agreed,

MOTION: to agree the football club can run the bar in the Churchill Hall for those matches, PROPOSED by Cllr Ronson SECONDED by Cllr Tubb and AGREED.

- ii **Events in the Park Ts and Cs:** The temp. administrator had revised the Events in the Park Application form and this was circulated and agreed. It was agreed that no further Terms and Conditions would be needed, unless it was for a large event.

18.034 Date of Next Meeting: Wednesday 30th May at 7pm

..... Chairman

Date: