



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting
held at 6.30pm on 20th March 2024 at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr P Birchley, Cllr K Hickson, Cllr J Hughes, Cllr C Judge, Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mr H Stephens, Assistant Clerk

23.114 Public Participation (limited to 15 minutes) None received

23.115 To Receive Apologies for Non-Attendance Received from Cllr M Collins

23.116 To Receive Declarations of Interests or Requests for Dispensation None Received

23.117 To Receive & Approve the Minutes of the Council Meeting held on 21st February 2024

The minutes of the meeting held on 21st February 2024 were approved as a true and accurate record and were signed by the Chair.

23.118 Council

- i. Reports from external bodies: Nothing to report
- ii. Health & Safety Policy review: Council considered the proposed amendments to the Health & Safety Policy. **It was resolved to add 6.2iii and 21.4 and section 25 to the Health and Safety Policy.**

23.119 Finance & Staffing

- i. To receive the draft minutes of the Finance & Staffing Committee meeting held on 11 March 2024 and note their recommendations:
 - a) Debit Card Use Policy: It was agreed that sections 2.5 to 2.7 would be redrafted by the Finance and Staffing Committee, in liaison with the Clerk. **ACTION: F&S Committee**
 - b) Disciplinary Policy: **It was resolved to adopt the Disciplinary Policy.**
 - c) Grievance Policy: **It was resolved to adopt the Grievance Policy.**
 - d) Dignity at Work: Bullying & Harassment Policy: **It was resolved to adopt the Dignity at Work: Bullying & Harassment Policy.**
- ii. Grant application from Aston Clinton Baptist Church for £500: An application for £500 for the purchase of an AED defibrillator was considered. **It was resolved to approve the grant application from Aston Clinton Baptist Church for £500.00 for the purchase of an AED Defibrillator.** **ACTION: Clerk**
- iii. Financial reports: The balance sheet and income and expenditure reports for February 2024 were noted. Income was £365,598 and expenditure £245,628.
- iv. The March 2024 payments totaling £19,170.11 were approved and income of £5,080.04 noted.

Date	Company	For	Amount £	Vat £	Total £
11/03/2024	Aylesbury Town Council	Devolved services additional grass cutting	£2,310.00	£462.00	£2,772.00
04/03/2024	Your Café in the Park Buckinghamshire	Cleaning Feb 24	£580.00	£0.00	£580.00
27/02/2024	Council Buckinghamshire	Dog bins emptying 2023/24	£1,532.44	£306.49	£1,838.93
24/01/2024	Council	SL Electricity Dec22-Jan 23 & March23	£10,729.25	£2,145.85	£12,875.10
14/03/2024	DRAX	SL Electricity Feb 2024	£1,642.32	£328.47	£1,970.79

23.120 Facilities & Events

- i. The draft minutes of the 14th February 2024 Facilities Committee were not available and would be considered at the next meeting of Council. **ACTION: Clerk**

23.121 Highways & Streetlights

- i. Highways: Cllr Hughes reported that the provisional start date for the Traffic Calming installation would be the 2nd April 2024.
- ii. Devolved Services Agreement: **It was resolved to approve the Local Council Highways Devolution Scheme Agreement 2024-25.** **ACTION: Clerk**

23.122 Planning Committee

- i. The draft minutes of the 14th March 2024 Planning Committee were not available. They would be considered at the next Council meeting. **ACTION: Clerk**
- ii. Planning application 23/03063/APP for additional merging space on the westbound exit from the A41 Woodlands Roundabout improvement scheme was considered. **RESOLVED: NO OBJECTION**

23.123 To resolve that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

23.124 Traffic Calming Grant Agreement:

It was resolved to approve the Grant Agreement for Traffic Calming in Aston Clinton, Buckinghamshire. **ACTION: Clerk/Cllr Hughes**

23.125 RKP Lease:

Cllr Read reported that the tenant had not received contact from the consultant for due to unforeseen circumstances. **It was agreed that Cllr Read and Cllr Mason meet with the tenant on behalf of Council.** **ACTION: Cllr Read/Cllr Mason**

The meeting closed at 8.12pm

Signed.....Date