

**Minutes of the Facilities Committee of Aston Clinton Parish Council, held on Friday
14th February 2020 at 5.30pm
at Aston Clinton Parish Meeting Room**

Present

Cllr Read- Chairman – took over from Cllr Wyatt at 5.35
Cllr Ronson
Cllr Wyatt – took the chairman's seat to start
Cllr Howard
Cllr Mason
Cllr Tubb – arrived at 18.10

In Attendance

Clerk E Barry and S Kenny (recording) Public: 0

20.01 Apologies:

None

20.02 Declarations of Interest

There were none

20.03 Minutes of Last Meeting

PROPOSED Cllr Ronson SECONDED Cllr Mason all AGREED and signed by the acting Chairman

20.04 Public Participation

There was no public participation

20.05 Park and Park Facilities:

i. Weekly play inspections & actions

Nothing new to report

ii. Programme of repairs for the park

The assistant Clerk had circulated a matrix containing 3 quotes, along with a summary report containing further information to aid with the committee's decisions. The committee discussed the quotes with a clear preference for the one from Streetscapes. They also agreed that it would be important to arrange a meeting with them to finalise the details, particularly around the proposed surface maintenance and replacement in certain areas. As there were a few details to be ironed out before final recommendation to Parish Council, it was agreed that the MOTION should be amended as follows:

MOTION: AGREE action to go ahead with playground and toddler surface changing to wetpour, and to down select supplier to Streetscape, PROPOSED by Cllr Mason, SECONDED by Cllr Howard, and AGREED.

iii. Replacement trees for driveway

Replace silver birch, ornamental cherry and replace the sycamore tree with a variety of other trees in the park as it is not appropriate to replant where the sycamore tree was situated.

MOTION: to agree replacement tree strategy for driveway PROPOSED Cllr Wyatt SECONDED Cllr Howard all AGREED

- I. Fitness Division – BG Fitness – The Clerk sent an email requesting an update. Payment will be made next week with a regular payment being set up.

- II. Some incidents of double parking at weekends had been reported. Cllr Wyatt asked if the Parish Council (PC) are liable for any damage to cars. Cllr Tubb confirmed that the PC were not liable.
- III. Churchill Hall replacement lights – a discussion took place regarding who was responsible for the maintenance and replacement of the lights and it was confirmed that the Youth Club were responsible under their tenancy agreement. Facilities Committee had a preference for the LED lights and agreed that bulbs should be replaced with LED bulbs as and when.
MOTION: to approve replacement lights as and when they cease to work–
PROPOSED Cllr Wyatt **SECONDED** Cllr Howard **all AGREED**
- IV. Churchill Hall Door – A discussion took place regarding the door handle with the Committee agreeing that the door had been provided exactly as per the specification provided by the Youth club. A petition had been presented by a representative of the Lunch club signed by users of the facility who were having problems with using it. Cllr Read reported that PC cannot change the door as this is what the Youth Club requested.

20.06 Projects

i. AWP Floodlight S106 project

The Clerk reported that a quote was agreed, and asked if this can wait until September as there were currently a number of projects currently in progress and asked if there was a specific urgency for this work. Cllr Wyatt was keen for getting this project off the ground. Cllr Mason suggested that this could be scheduled in September as there are more daylight hours until then. Cllr Read said as the quote has been received from the supplier to put the project back to September is a reasonable request. The PC will continue with the S106 and look to September for booking the contractors.

MOTION: to agree to defer until September and continue to put in finance with S106 monies – **PROPOSED** Cllr Tubb **SECONDED** Cllr Mason **all AGREED**

ii. Tennis Club S106 project update

A meeting was held with two representatives from the Tennis Club, they have their preferred supplier who require 50% deposit, this could cause problems with VAT and cash flow. They need to have the base completed as this is not level and are aware they need three quotes for the groundwork. Planning has been applied for.

iii. Gordon Smith Memorial Plaque

Cllr Ronson suggested putting the plaque with the trees from the RBL, however Cllr Howard suggested placing it in the Churchill Hall wall. He stated that Neil Cousins and Jason Wood have agreed to put the memorial on the Churchill Hall wall at the front and agreed to do this free of charge.

MOTION: to agree to place the memorial on the wall of Churchill Hall – **PROPOSED** Cllr Howard **SECONDED** Cllr Tubb **all AGREED**.

20.07 Grounds Maintenance

i. Grounds Maintenance Contract

Cllr Tubb said normally a preseason meeting with the contractors is held, the assistant clerk will arrange with Frank Cooper

ii. Footpaths

Hedge has been cut back at Sunnybrook, the owner of the land had paid for this. This footpath needs to be re laid as its very muddy. A quote of £1,040 had been received . The budget remaining was £1091 for this year, so this footpath could be added to next years budget, leaving monies left to do the hedges. Cllr Read also suggested asking if they could do the work for £1,000.

MOTION: to agree quote for footpath works to ACL 3 – PROPOSED Cllr Tubb
SECONDED Cllr Mason all AGREED

20.08 Village

i. Stablebridge Road foot access issues

This is not a PC issue, a member of the public had asked for general clearance of rubbish. This is BCC responsibility. Cllr Tubb suggested a couple of councillors go to inspect. Cllr Ronson said this is the responsibility of Transport for Bucks. It was agreed the PC should have a meeting with Rob Anderson to discuss this.

MOTION: to agree a course of action – a meeting with Rob Anderson PROPOSED Cllr Tubb
SECONDED Cllr Howard, all AGREED

ii. Quotes

Replacement planting by bus shelter, London Road – The Clerk has spoken with Buckingham Nurseries and had been provided with a couple of options. Cllr Read had found someone to quote for the grinding down of the tree stubs who would look at this on Saturday. The Clerk has spoken to ATC, who might be able to grind out the stumps and prepare the land for.

MOTION: to agree a quote and replacement programme - PROPOSED Cllr Tubb
SECONDED Cllr Howard all AGREED

20.09 Events

i. Santa's Float

The clerk reported £1,276 split equally between Rennie Grove Hospice and Scouts & Guides

ii. Other events

Woof Walkies - a completed events form and copy of their insurance was required. James Powell re Duathlon on Sunday April 19th and Sunday September 20th 7am-10am, possible problem with parking as Colts games may start at 09.30. Cllr Tubb advised that they did not need to complete a form as this was a repeat event, however, a copy of their insurance was required.

Man-v Fat – suggest they ask ACFC and Churchill Hall or Café for weigh in. Aston Clinton School Association have requested a banner on the fence for their Village market on Sunday 24th May this was agreed for a month prior to the event . Parking for this will require the height barrier opened. Cllr Mason asked for a poster to add to the PC website.

Transport for Bucks have requested a team building event for 200 people on 8th July 2020. The Clerk asked the assistant clerk to request more information.

20.10 Date of Next Meeting

To be confirmed

..... Chairman Date: